



Illinois Department of Transportation

2300 South Dirksen Parkway / Springfield, Illinois / 62764

BDE PROCEDURE MEMORANDUM

NUMBER: 17-12

SUBJECT: BDE Manual Revision – Chapters 20, 24, and 25

DATE: August 4, 2017

Chapter 20 of the *BDE Manual* has been updated regarding Major Project Management Plan Guidance. Chapter 24 and Chapter 25 have been updated as part of the Major Project Management Plan Guidance update and during this process, other issues were also addressed (see below). Please see the *BDE Manual* on-line to view the revisions.

Background

On May 22, 2017, FHWA updated Project Management Plan (PMP) Guidance for Major Projects. By definition, a “Major Project” includes those with a total estimated cost of \$500 million or more that are receiving Federal financial assistance, or for such other projects as may be identified by FHWA.

The following is a summary of explanation of the changes regarding the new guidance:

“This new guidance is less prescriptive, in light of an increased understanding of Project Management Plans by FHWA and Project Managers. Further, a recent DOT Office of Inspector General audit expressed the need for more clarity in the guidance on when to prepare Project Management Plan updates. Finally, while current guidance includes best practices for managing major projects, these practices are not included in the new guidance. Rather, best management practices will be developed as a separate resource to be shared with project sponsors and FHWA staff.”

Section 20-2 of the *BDE Manual* was revised with new sub-sections and verbiage that incorporate and reference the new FHWA guidance documents, clarify the purpose of the Project Management Plan, and explain the revised submittal and approval process.

Other *Manual* changes in this revision include:

- Language in Chapter 24 and Chapter 25 was updated on Notices of Availability (Figure 24-2.G and Figure 25-2.L) and Public Hearing Notice (Figure 25-2.M) to allow flexibility where environmental

BDE PROCEDURE MEMORANDUM 17-12

August 4, 2017

Page 2

documents may be inspected by the public. Previously, the notices specified area libraries.

- Chapter 20, 24 and Chapter 25 was revised throughout to include minor format and reference updates.



Maureen Addis
Bureau Chief
Bureau of Design and Environment