

Welcome to:
2013 CVP Program
Application Class



**Illinois Department
of Transportation**

Agenda

- To briefly discuss the CVP (Consolidated Vehicle Program) funding for Calendar Year (CY) 2013.
- To discuss the federal HSTP (Human Services Transportation Plan) requirements and our two step review process that has been in effect for 5 years.
- To review the application page by page to ensure you understand what is required.
- Answer any and all of your questions.



Illinois DOT

Consolidated Vehicle Procurement Program

- The (CVP-Consolidated Vehicle Program) Transportation Assistance Grant Program assures quality paratransit vehicles for use by private not-for-profit agencies and certified public agencies to serve the elderly and citizens with disabilities.
- IDOT's Division of Public and Intermodal Transportation (DPIT) administers the program using multiple sources of Federal and State funds. The Grantee submits only one application and staff manages the funding process.
- Because of complex Federal and State procurement requirements, IDOT purchases these paratransit vehicles for you.



Who is Eligible?

- Applicants must be a not-for-profit 501-C3 or governmental entities serving people with disabilities and/or elderly persons' transportation needs.
- Townships are NOT eligible.
- Other public bodies are eligible as long as they have been pre-qualified/approved as a "Certified Public Provider" by IDOT.

IDOT's Role in the CVP Process

1. Technical support for the application process
2. Stay up-to-date on available paratransit vehicles, designs and ADA requirements, purchase vehicles at the best price, and inspect vehicles throughout production
3. Deliver them across state, within all required federal and state procurement guidelines
4. Monitor the use of vehicles to ensure grantee compliance with all regulations involved
5. Two regional maintenance facilities in Springfield, (SMTD) and Rockford (RMTD)
6. Assist grant recipients with vehicle problems, issues, and disposal
7. Provide ongoing reports to FTA



Federal Coordination Requirements

- All Section 5310 recipients must certify that projects are derived from a locally developed, coordinated public transit - human services transportation plan (HSTP).
- In rural areas of Illinois, Division has developed 11 regions each staffed with an HSTP Regional Coordinator (appendix E of the application).
- In the urban downstate areas the Metropolitan Planning Organization (MPO) is the HSTP agency (appendix E of the application).
- In Northeastern Illinois (6 County RTA region), there is no endorsement by the RTA but the applicant must 1) obtain a letter of support from PACE and 2) indentify goals and objectives. Please refer to <http://rtachicago.com/jarc-nf/history-of-jarc-nf.html> for more information.
- All Section 5310 applicants should be actively involved in the development of these coordination plans, and each Section 5310 application outside of NEIL will need to be endorsed by their respective HSTP local transportation planning committee or urbanized area coordination offices in order to be considered for funding by the Division.

Applications not endorsed will be deemed ineligible.



CVP Application Submittal Process

STEP 1a: HSTP Initial Review (Agencies in NE IL)

- For Northeast Illinois agencies only (6 County RTA region), mail applications directly to:

**CVP Program Manager
Illinois Department of Transportation
Division of Public & Intermodal Transportation
J.R. Thompson Center
100 W Randolph, Suite 6-600
Chicago, IL 60601**



CVP Application Submittal Process

STEP 1b: HSTP Initial Review (Agencies Outside NE IL)

- All Section 5310 applicants need to submit their application to their local HSTP office for initial review. This is the MPO in the urbanized area.
- Applications will not be formally scored by HSTP office. That will continue to be done by the Division.
- HSTP must endorse your application.
- HSTP offices will ensure that the agency submitting the application has been active in the local service coordination process and that the services provided by the application meet service needs and goals as identified in locally derived HSTP plans.
- Each HSTP office will send all Section 5310 applications to Division of Public and Intermodal Transportation (DPIT) once they have completed their local compliance review.



CVP Application Review Process

STEP 2: IDOT-DPIT Review

- DPIT will acknowledge receipt of your application by e-mail following preliminary review of required submittals. Acknowledgement will advise your contact of any missing or supplemental information required for full review.

Applications are due to IDOT's Chicago office by June 7, 2013.

- Note any missing, delayed, and/or items requiring documentation at time of submittal. **If we have received an application missing executed documents, these are due no later than June 30, 2013 or will be deemed incomplete and ineligible.**

- When all information needed for full evaluation has been received, full review will be completed by DPIT.

- Division considers that the submission represents the applicant's intent to undertake or continue the proposed project with receipt of approved vehicle.



CVP Application Review Process

Projects will be evaluated on:

- Consistency with program goals and objectives
- Meeting public or special transportation needs in your service area
- Regional coordination efforts
- Ability to meet federal and state program requirements
- Funding availability
- Please note that for new service, there must be a demonstrated effort to meet all required parts of the application, even if you currently do not have vehicles.



CVP Application Review Process

STEP 3: DPIT Recommendations/Grant Execution

- Once final review of the application is complete, DPIT will make our recommendations to the Secretary of Transportation.
- Following Secretary approval, **you will then be notified of whether or not your application was approved.**
- Vehicles are then ordered and grant contracts will be forwarded to you for signature.
- When both copies are returned, agreement will be executed and dated at the Division. Only then can we deliver vehicles.



CVP Submittal Instructions

Downstate Rural Areas

- Send applications to the HSTP Regional Office. Please work with your local coordination to ensure that your application reaches IDOT-Division of Public and Intermodal Transportation by the June 7, 2013 deadline. Refer to Appendix E of the application for contact information.

Downstate Urban Areas

- Send applications to the Urban Area HSTP Planning Offices (MPO). Please work with your MPO to ensure that your application reaches IDOT-Division of Public and Intermodal Transportation by the June 7, 2013 deadline. Refer to Appendix E of the application for contact information.

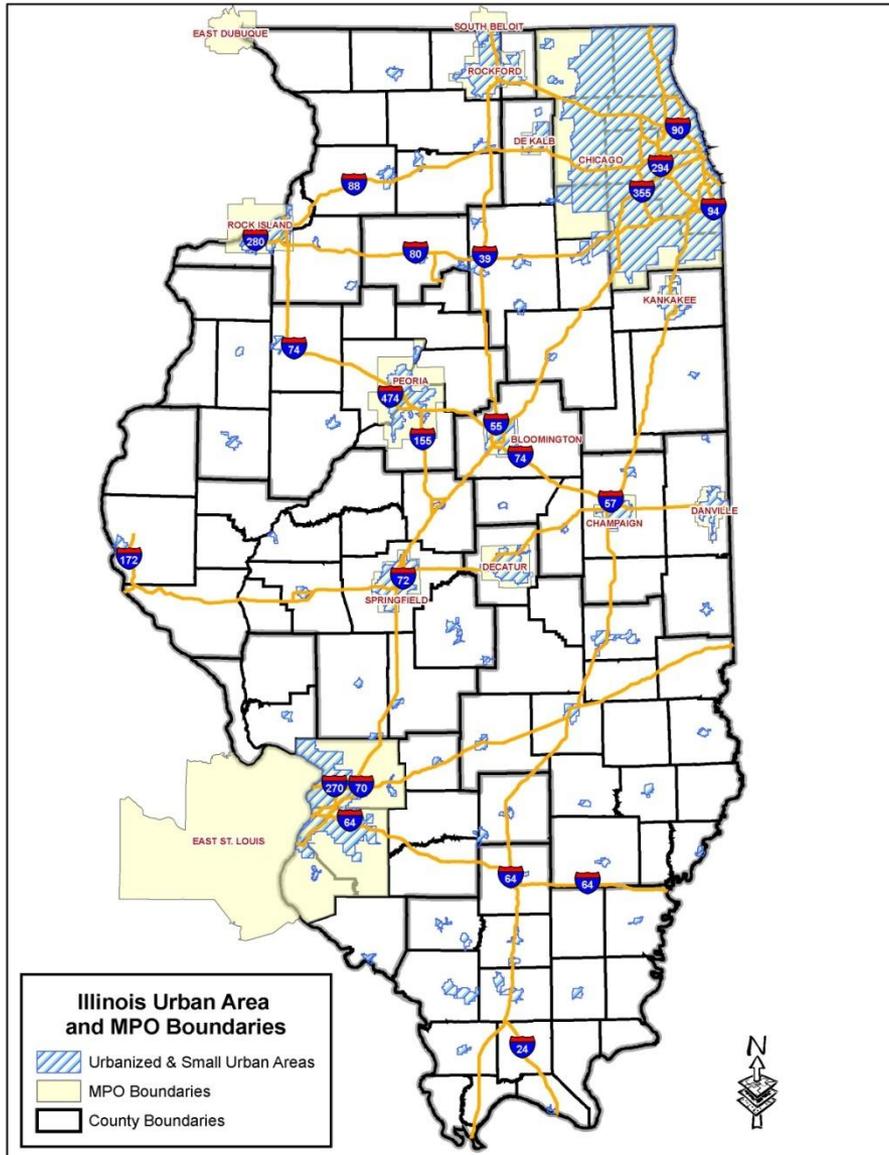
Northeastern Illinois (RTA 6-county region)

- All agencies serving Cook, Lake, Will, Dupage, McHenry, and Kane Counties must send applications to IDOT-Division of Public and Intermodal Transportation by June 7, 2013.



CVP Application Tutorial Review





Urbanized Area Reference Map

MPO Area boundaries are subject to change. Accordingly, the MPO is the final authority on jurisdictional boundaries. In cases of uncertainty, prospective applicants are advised to consult with the local MPO. In cases of marginal boundary incursions (very small portion of MPO area included in proposed service area) where local MPO review may be non-applicable or unfeasible, applicants are further advised to solicit a written finding from the MPO.

The MPO for Carbondale is still being established. Please continue to work with your Region 9/10/11 office for the CVP application program.



Regions 1 & 3
 Jacob Matsen
 North Central Illinois Council of Governments
 613 W Marquette St
 Ottawa, IL 61350
 815-433-5830
 jrmatsen@ncicg.org

Region 2
 Craig Harper
 Bi-State Regional Commission
 1504 3rd Avenue
 Rock Island, IL 61204
 309-793-6302 x 124
 charper@bistateonline.org

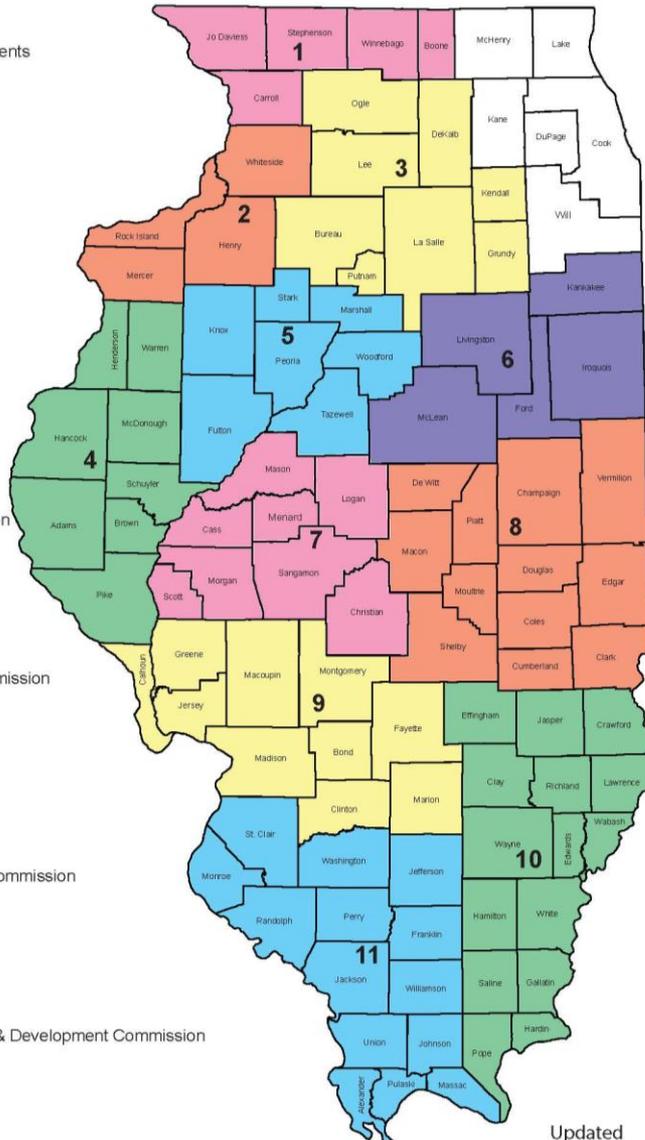
Regions 4 & 7
 Tim Lobdell
 Western Illinois Regional Council
 223 S Randolph
 Macomb, IL 61455
 309-837-3941
 timl@wirpc.org

Region 5
 Jill Goforth
 Tri-County Regional Planning Commission
 211 Fulton St Ste 207
 Peoria, IL 61602
 309-673-9796 x 226
 jfgoforth@tricityrplc.org

Region 6
 Jennifer Sicks & Rick Nolan
 McLean County Regional Planning Commission
 Government Center #M103
 115 E Washington St
 Bloomington, IL 61701
 309-828-4331 x24 (J) x26 (R)
 jsicks@mcplan.org
 rnolan@mcplan.org

Region 8
 Eileen Sierra-Brown
 Champaign County Regional Planning Commission
 1776 E Washington St
 Urbana, IL 61802
 217-819-4100
 esierra@ccrplc.org

Regions 9, 10, & 11
 Terri Finn
 South Central Illinois Regional Planning & Development Commission
 120 S Delmar Ave Ste A
 Salem, IL 62881
 618-548-4234 x229
 tfinn@scirpdc.com



Updated
 Feb. 2013

Human Service Transportation Plan (HSTP) Regional Offices and Contacts

Please work with your regional coordinator(s) in establishing due dates for applications in order to meet the June 7, 2013 deadline to the IDOT Chicago office.





CVP Vehicle Catalog



Illinois Department of Transportation
Division Of Public And Intermodal Transportation
100 West Randolph Street / Suite 6-600 / Chicago, IL 60201

2013 Consolidated Vehicle Procurement Catalog

Minivan Paratransit Vehicle

6-passenger maximum seating



Light-Duty Paratransit Vehicle

12-passenger maximum seating



Medium-Duty Paratransit Vehicle

14-passenger maximum seating



Super Medium-Duty Paratransit Vehicle

26-passenger maximum seating



For additional information on the following specifications and warranty details contact:

David Spacek
Deputy Director of Transit
Illinois Department of Transportation / Division of Public and Intermodal Transportation
(312) 793-2154
david.spacek@illinois.gov



Illinois Department of Transportation

Division Of Public And Intermodal Transportation
Consolidated Vehicle Procurement Program

Specification Summary—Lowered Floor Minivan Paratransit Vehicle

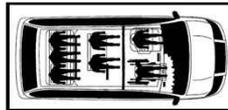
General Description: This vehicle is based on a standard production mini-van with the floor lowered to permit easy access for wheelchairs and other mobility aids. Front passenger seat can be removed to provide enough seating for 2 passengers in mobility aid devices. With center passenger seat flipped down, the vehicle seats up to 6 ambulatory adults plus the driver.*

Operator of this vehicle is not required to have a Commercial Driver's License (CDL)

Standard Configured Vehicle:

- Wheelchair/Mobility Aid manual fold-up ramp
- Van OEM quality fabric seating with a 6-way power driver's seat
- Seat belts for each passenger
- Front driver and passenger seat airbags
- Four-point wheelchair restraint system for both wheelchair positions

*This vehicle meets applicable standards of the Americans with Disabilities Act except for fixed route applications.



General Dimensions (approx): Length, overall: 202.5 inches
• Wheelbase: 121 inches • Width, overall: 78 inches
• Height, overall: 73 inches • Interior headroom: 72 inches

Engine: Gas fueled/flex fuel 3.6L 195 HP V6 with electronic fuel injection • Engine block heater

Transmission: Fully automatic with overdrive

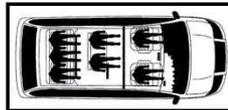
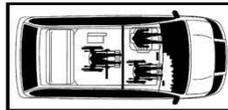
Electrical System: Heavy-duty battery with high output alternator

Standard Features: Power steering • Power brakes
• Fuel tank capacity 20 gallons • Climate Control, HVAC
• Standard front and rear OEM A/C and heater
• Cruise control • Tinted glass • Power operated side entrance doors with power windows in sliding doors
• Rear vent windows • AM/FM stereo radio

Mobile Radio: No provisions for user provided and installed two-way mobile radio

Safety Equipment: First aid kit • Body fluid clean-up kit
• 5-lb fire extinguisher • Emergency road kit
• Rear emergency exit

Vehicle Colors: Exterior: Standard OEM white
• Seats: OEM blue/gray • Floor: Gray • Ceiling: OEM standard



Warranty Information: Standard OEM chassis and body conversion warranty



Illinois Department of Transportation

Division Of Public And Intermodal Transportation
Consolidated Vehicle Procurement Program

Specification Summary—Light-Duty Paratransit Vehicle

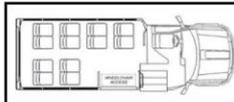
General Description: Vehicle body is constructed on a commercial cut-away van chassis. Vehicle is approximately 22 feet in length and designed to carry 12 passenger seats, or up to 4 wheelchair locations. Interior flooring is flat with no wheelwell protrusions.

Operator of this vehicle is not required to have a Commercial Driver's License (CDL)



Standard Configured Vehicle:

- Wheelchair/Mobility Aid Lift; 1,000lb. capacity
- Seated Capacity Standard Vehicle:
 - Transit quality padded vinyl upholstered seats.
 - 12 seated passengers, with up to 4 Wheelchair/Mobility Aid secured locations with varying number of seated passengers depending on configuration
 - Seat belts for each seated passenger
 - Four-point wheelchair securement system
 - Driver operated electric front transit type passenger door
 - OEM power driver's seat



General Dimensions: Length, overall: 268 inches
• Wheelbase: 158 inches • Width, overall: 96 inches
• Height, overall: 117 inches, excluding roof hatch • Aisle width: 16 inches, minimum • Interior headroom: 72 inches

Engine: Gas fueled 5.4L, 255 HP with engine block heater
• Optional CNG/LPG make-ready equipment available*

Transmission: Fully automatic with overdrive

Electrical System: Heavy-duty dual battery system
• High output alternator

Standard Features: Power hydraulic brakes • Power steering
• Fuel tank capacity min. 33 gallons • Front and rear high capacity A/C and heaters • Roof ventilator/Emergency escape hatch • Tinted glass
• Heated remote side mirrors • Backup warning system • Rear help bumper
• AM/FM stereo radio

Mobile Radio: No provisions for user provided and installed two-way mobile radio

Safety Equipment: First aid kit • Body fluid clean-up kit • 5-lb fire extinguisher
• Emergency road kit • Rear emergency exit • Side window emergency exits

Vehicle Colors: Exterior: Standard OEM white • Seats: Gray transit vinyl
• Floor: Dark gray • Ceiling: White

Public Transit Options: Farebox support • Fixed route ADA provisions • Camera security system
• PA system • Destination signs

Warranty Information: Standard OEM chassis warranty; body conversion warranty 12 months/12,000 miles



Illinois Department of Transportation

Division Of Public And Intermodal Transportation
Consolidated Vehicle Procurement Program

Specification Summary—Medium-Duty Paratransit Vehicle

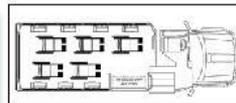
General Description: Vehicle body is constructed on a commercial cut-away van chassis. This vehicle is approximately 24 feet in length and designed to carry 14 passenger seats, or up to 5 wheelchair positions. Interior flooring is flat with no wheelwell protrusions. This vehicle can be used for fixed route service if fixed route options are purchased.



Operator of this vehicle is not required to have a Commercial Driver's License (CDL)

Standard Configuration Vehicle:

- Wheelchair/Mobility Aid Lift; 1,000lb. capacity
- Seated Capacity Standard Vehicle:
Transit quality padded vinyl upholstered seats
- 14 forward-facing seated passengers, convertible to a maximum of 5 Wheelchair/Mobility Aid secured locations with varying number of seated passengers depending on configuration
- Seat belts for each seated passenger
- Four-point wheelchair securement system
- Driver operated electric front transit type passenger door
- OEM power driver's seat



General Dimensions: Length, overall: 290 inches, maximum
• Wheelbase: 158 inches • Width, overall: 96 inches
• Height, overall: 117 inches, excluding roof hatch • Aisle width: 16 inches, minimum • Interior headroom: 72 inches

Engine: Minimum 6.0L gasoline engine standard with block heater • Optional diesel engine available* • Optional CNG/LPG make-ready equipment available*

Transmission: Fully automatic with overdrive

Electrical System: Heavy-duty dual battery system
• High output alternator

Standard Features: Power hydraulic brakes • Power Steering
• Fuel tank capacity min 33 gallons • Front and rear high capacity A/C and heaters • Roof ventilator/Emergency escape hatch • Tinted glass
• Heated remote side mirrors • Backup warning system
• Rear help bumper • AM/FM stereo radio

Mobile Radio: No provisions for user provided and installed two-way mobile radio

Safety Equipment: First aid kit • Body fluid clean-up kit • 5-lb fire extinguisher
• Emergency road kit • Rear emergency exit • Side window emergency exits

Vehicle Colors: Exterior: Standard OEM white • Seats: Gray transit vinyl • Floor: Dark gray
• Ceiling: White

Public Transit Options: Farebox support • Fixed route ADA provisions • Camera security system
• PA system • Passenger signal system • Destination signs

Warranty Information: Standard OEM chassis warranty; body conversion warranty 12 months/12,000 miles



Illinois Department of Transportation

Division Of Public And Intermodal Transportation
Consolidated Vehicle Procurement Program

Specification Summary—Super Medium-Duty Paratransit Vehicle

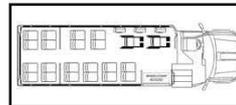
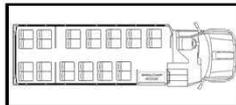
General Description: Vehicle body is constructed on a commercial chassis designed for heavy-duty service. Vehicle is approximately 33 feet in length and designed to carry 26 passenger seats, or up to 7 wheelchair positions. This vehicle can be used for fixed route service if fixed route options are purchased.



Operator of this vehicle is required to have a Commercial Driver's License (CDL)

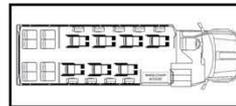
Standard Configured Vehicle:

- Wheelchair/Mobility Aid Lift; 1,000lb. capacity
- Seated Capacity Standard Vehicle:
Transit quality padded vinyl upholstered seats.
 - 26 forward-facing seated passengers with options for up to 7 Wheelchair/Mobility Aid secured locations with varying number of seated passengers depending on configuration
 - Seat belts for each seated passenger
 - Four-point wheelchair securement system
 - Driver operated electric front transit type passenger door
 - OEM power driver's seat



General Dimensions: Length, overall: 396 inches

- Wheelbase: 178 inches
- Width, overall: 96 inches
- Height, overall @ GVWR: 124 inches, excluding roof hatch
- Aisle width: 17 inches, minimum
- Interior headroom: 76 inches



Engine: Diesel engine with block heater • Biodiesel compatible • Optional gasoline engine available*

Transmission: Fully automatic 4-speed

Electrical System: Heavy-duty dual battery system
• High output alternator



Standard Features: Power hydraulics brakes • Power steering • Rubber shear spring rear suspension • Fuel tank capacity 59 gallons • Front and rear high capacity A/C and heaters • Roof ventilator/Emergency escape hatch (2) • Tinted glass • Heated remote side mirrors • Rear help bumper • Backup warning system

Mobile Radio: No provisions for user provided and installed two-way mobile radio • AM/FM stereo radio

Safety Equipment: First aid kit • 5-lb fire extinguisher • Emergency road kit • Rear emergency exit • Side window emergency exits

Vehicle Colors: Exterior: Standard OEM white • Seats: Gray transit vinyl • Floor: gray • Ceiling: Lt. gray

Public Transit Options: Marine plywood flooring • Air ride rear suspension • Farebox support
• Fixed route ADA provisions • Air ride driver's seat • Camera security system • PA system • Passenger signal system • Destination signs

Warranty Information: Standard OEM chassis warranty; complete vehicle warranty 2 years/50,000 miles

Website

- Increased communications via Division of Public and Intermodal Transportation (DPIT) website:

<http://www.dot.state.il.us/dpit/index.html>

- Public access to relevant documents, timeline, and awards
- Communications via email will continue, but we highly encourage the use of this resource for technical assistance.

Contact

Mike Healy
CVP Program Manager
Illinois Department of Transportation
Division of Public & Intermodal Transportation
100 West Randolph Street, Suite 6-600
Chicago, IL 60601
Phone: 312-793-2814; Fax: 312-793-1251
Email: mike.healy@illinois.gov

Please visit our website for more information
<http://www.dot.state.il.us/dpit/index.html>

