

Technical Review Panel Selection Checklist *(For TRP Chair Use)*

This checklist has been prepared to assist in the creation and operation of Technical Review Panels (TRPs). TRPs should be formed after a project has been approved. Please contact Megan Swanson at (217) 782-3547 or DOT.BR.RESEARCH@illinois if you need additional information.

CREATING THE TRP

When choosing TRP members, consider:

- The areas of expertise needed for the project.
- The areas in which the principal investigator(s) may need additional assistance.
- The implementation of expected outcomes and what personnel resources you will need to implement any favorable results.

*Please note that recommendations for TRP members or Bureaus/Agencies to be represented are shown on the approved project proposal, included in the Executive Committee Meeting booklet and available from Megan Swanson.

- Does your TRP consist of representatives (as appropriate) from each of the following?
 - Representatives from IDOT Bureaus/ Offices directly affected by the research.
 - Representation from the Federal Highway Administration (required).
 - Representation from Research Coordination, Bureau of Research (BR) (required).
 - Representation from any other agency or agencies impacted by the research or contributing funds for the research.
 - Industry representatives.

- Does your TRP consist of three to ten members?