

# Job Title: HIGHWAY MAINTAINER - BRIDGE MAINTENANCE/EFFINGHAM COUNTY - IPR#46180

**Agency :** Department of Transportation

**Closing Date/Time:** 01/31/2023

**Salary:** \$5,261 - \$7,016 Monthly

**Job Type:** Salaried Full Time

**County:** Effingham

**Number of Vacancies:** 3

**Plan/BU:** RC019

**This position is a union position; therefore, provisions of the relevant collective bargaining agreement/labor contract apply to the filling of this position.**

**All applicants who want to be considered for this position MUST apply electronically through the [illinois.jobs2web.com](http://illinois.jobs2web.com) website. State of Illinois employees should click the link near the top left to apply through the **SuccessFactors** employee career portal.**

**Applications submitted via email or any paper manner (mail, fax, hand delivery) will not be considered.**

**\*This position is subject to a pre-employment physical examination and drug and alcohol testing and subject to random drug and alcohol testing after hired.**

\*\*\*\*A CLASS "A" CDL WITH "N" OR "X" ENDORSEMENT IS REQUIRED FOR THIS JOB POSTING\*\*\*\*

Please attach a copy of your Class "A" CDL with "N" or "X" endorsement to the MY DOCUMENTS section of your application.

## **Agency Mission Statement**

The Illinois Department of Transportation is seeking to hire Highway Maintainers.

The IDOT team works diligently to provide safe, cost-effective transportation for Illinois in ways that enhance quality of life, promote economic prosperity and protect our environment. We are problem solvers and leaders, constantly searching for innovations and improvements in support of our commitment to providing the best multimodal transportation system for Illinois.

Our team fosters a culture of inclusivity. We value diversity and hold ourselves to the highest ethical standards as we work together for a common purpose. Team members frequently collaborate with colleagues and others outside the department to best meet customer needs.

The department offers extensive training and career advancement opportunities. Employees also receive a robust benefit package including:

- Monday-Friday work schedule
- Flexible work schedules are available in many program areas.
- Health, Life, Vision, and Dental Insurance
- Pension Plan
- (10) Weeks paid Maternity/Paternity Leave
- Deferred Compensation Program and other pre-tax benefit programs (Medical/Daycare)
- Employees earn (12) paid Sick Days annually.
- New Employees earn (10) paid Vacation Days their first year of service and can earn up to (25) paid Vacation Days annually.
- Employees earn (3) paid Personal Days annually.
- (13-14) paid holidays annually (based on start date)
- Tuition Reimbursement

We invite qualified applicants to apply to become part of our team. We are confident that you will take pride in serving Illinois and its residents and visitors.

## **Job Responsibilities**

40%

1. Performs labor relating to maintenance of bridges and other related structures.
  - Repairs bridge decks, bridge expansion joints, bridges, rails, bridge cleats and rockers and other minor structural repairs.
  - Cleans and treats with preservatives bridge decks, hub guards and handrails.
  - Responds to emergency weather situations, as instructed verbally or in writing, to inspect roadways and bridges and remove hazardous material/obstacles, some weighing up to 50 pounds, from roadways, bridges and drainage areas.

25%

2. Operates CDL Class A licensed vehicles.
  - Operates motor graders, loaders, backhoes, maintenance trucks, tractors, snowplows, salt spreaders, compressors, jack hammers, generators, hydraulic inspection equipment and other equipment.
  - Washes, greases and conducts minor repairs and preventive maintenance activities of these vehicles and equipment.

10%

3. During snow and ice conditions, assists in snow and ice control.
  - Operates snowplows, spreads salt and sand.
  - Plows and removes snow.

### **(Job Responsibilities continued)**

10%

4. Performs routine housekeeping duties at headquarters.
  - Lubricates and makes adjustments and minor repairs to the equipment assigned to the bridge crew.
  - Cleans, maintains stockpile of materials and performs other tasks associated with the general care of headquarters.

5%

5. Maintains records of materials on hand, distributes materials and maintains written inventory of equipment assigned.

5%

6. Maintains required on the job records of equipment usage and equipment servicing in compliance with state procedures and policies.

5%

7. Performs other duties as required or assigned which are reasonably within the scope of those enumerated above.

### **Knowledge, Skills, and Abilities**

#### **Minimum Qualifications**

1. Requires knowledge, skill and mental development equivalent to the completion of four years of high school.
2. Requires possession of a Class "A" CDL with appropriate endorsements, to include X or N and no airbrake restrictions.
3. For seasonal employees only, possession of a Class B CDL with appropriate endorsements, to include X or N and no airbrake restrictions, is acceptable for a period of two years. At the beginning of the third year from the initial hire date, a seasonal employee must possess a Class A CDL.
4. Requires one year driving experience immediately preceding appointment free of incidents which could result in license suspension or revocation.

#### **Preferred Qualifications**

1. Prefer experience operating snowplows.
2. Prefer experience maintaining bridges.
3. Prefer experience with maintaining roadsides.

## Conditions of Employment

1. Requires successful completion of a background investigation.
2. Requires the ability to perform arduous labor.
3. Requires the ability to lift up to 50 pounds.
4. Requires the ability to work in confined spaces, climb steep terrain, and wade in water.
5. Requires the ability to deal with poisonous plants, animals, insects, rodents, and snakes.
6. Requires the ability to perform outdoor work in a variety of conditions including, but not limited to, hot, cold, wet, windy, muddy, active construction sites, and roadways open to traffic.
7. Requires the ability to understand and carry out oral and written instructions.
8. Requires the ability to maintain productive working relationships.
9. Operations employees are subject to call at any hour of the day or night on any day of the year.
10. Occasionally, the department is required to respond to emergencies outside normal work hours. As a result, negotiated rate employees are required to work reasonable amounts of overtime when necessary.
11. Any bargaining unit employee who may be required to engage in a call out shall respond to the call as quickly as practicable but in no situation can the response time exceed forty five minutes.

## Position Marketing Statement

The Illinois Department of Transportation seeks to hire a Highway Maintainer to perform a variety of tasks related to the maintenance, repair and upkeep of roads, bridges and other related structures and features.

**Work Hours:** 7:00 A.M. - 3:30 P.M. Monday-Friday

**Work Location:** 1900 W National Ave Effingham, IL 62401

**Office:** Office of Highways Project Implementation/Region 4/District 7/Operations

**Agency Contact:** [DOT.CONTACTHR@ILLINOIS.GOV](mailto:DOT.CONTACTHR@ILLINOIS.GOV)

**Job Family:** Transportation

## APPLICATION INSTRUCTIONS

Use the "Apply" button at the top right or bottom right of this posting to begin the application process.

If you are not already signed in, you will be prompted to do so.

State employees should sign in to the career portal for State of Illinois employees – a link is available at the top left of the [Illinois.jobs2web.com](http://Illinois.jobs2web.com) homepage in the blue ribbon.

Non-State employees should log in on the using the "View Profile" link in the top right of the [Illinois.jobs2web.com](http://Illinois.jobs2web.com) homepage in the blue ribbon. If you have never before signed in, you will be prompted to create an account.

If you have questions about how to apply, please see the following resources:

State employees: Log in to the career portal for State employees and review the [Internal Candidate Application Job Aid](#)

Non-State employees: on [Illinois.jobs2web.com](http://Illinois.jobs2web.com) – click "Application Procedures" in the footer of every page of the website.

The main form of communication will be through email. Please check your "junk mail", "spam", or "other" folder for communication(s) regarding any submitted application(s). You may receive emails from the following addresses:

- [donotreply@SIL-P1.ns2cloud.com](mailto:donotreply@SIL-P1.ns2cloud.com)
- [systems@SIL-P1.ns2cloud.com](mailto:systems@SIL-P1.ns2cloud.com)