



# Illinois Department of Transportation

2300 South Dirksen Parkway / Springfield, Illinois / 62764

## BDE PROCEDURE MEMORANDUM

**NUMBER:** 17-13

**SUBJECT:** BDE Manual Revision – Chapter 19

**DATE:** August 24, 2017

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Chapter 19 of the BDE Manual has been revised to address recommended policy revisions and clarifications from the National Environmental Policy Act Public Involvement Process Review. Please see Chapter 19 of the BDE Manual on-line to view the revisions.

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### Background

On May 6, 2016, IDOT and FHWA issued the Draft Report for the National Environmental Policy Act Public Involvement Process Review. This process review evaluated the Department's existing public involvement procedures for State and local agency projects and how these procedures were implemented across the Department. The process review resulted in numerous observations and recommendations for improvement.

As a result of the process review, and in order to comply with current federal and state requirements, Chapter 19 was significantly revised to:

- add a definition section to the chapter introduction;
- clarify current public involvement procedures, including the addition of the "hybrid" format as an encouraged public hearing type;
- revise and clarify the example public hearing notice;
- define the public hearing certification and transcript process to comply with 23 CFR 771.111(h); and
- reorganize the information in a logical, consistent format.

In addition, BDE Manual chapters that reference Chapter 19 were updated as well.

A handwritten signature in blue ink, appearing to read 'Maureen Addis', written over a horizontal line.

Maureen Addis  
Bureau Chief  
Bureau of Design and Environment