




# Illinois Department of Transportation

## Memorandum

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To: Regional Engineers  
From: Jack A. Elston   
Subject: Special Provision for Illinois Works Apprenticeship Initiative -  
State Funded Contracts  
Date: October 1, 2021

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This special provision was created for the Illinois Works Jobs Program Act (30 ILCS 559/20-1 et seq.). It has been revised to base the applicability of the program on the awarded contract value. It has also been revised to give general guidance on the requirements/forms of this initiative, as more detailed information is in Construction Memorandum No. 92.

This special provision should be inserted into all nonfederal-aid contracts.

The districts should include the BDE Check Sheet marked with the applicable special provisions for the January 21, 2022 and subsequent lettings. The Project Coordination and Implementation Section will include a copy in the contract.

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## **ILLINOIS WORKS APPRENTICESHIP INITIATIVE – STATE FUNDED CONTRACTS (BDE)**

Effective: June 2, 2021

Revised: September 2, 2021

Illinois Works Jobs Program Act (30 ILCS 559/20-1 et seq.). For contracts having an awarded contract value of \$500,000 or more, the Contractor shall comply with the Illinois Works Apprenticeship Initiative (30 ILCS 559/20-20 to 20-25) and all applicable administrative rules. The goal of the Illinois Apprenticeship Works Initiative is that apprentices will perform either 10% of the total labor hours actually worked in each prevailing wage classification or 10% of the estimated labor hours in each prevailing wage classification, whichever is less. The Contractor may seek from the Department of Commerce and Economic Opportunity (DCEO) a waiver or reduction of this goal in certain circumstances pursuant to 30 ILCS 559/20-20(b). The Contractor shall ensure compliance during the term of the contract and will be required to report on and certify its compliance. An apprentice use plan, apprentice hours, and a compliance certification shall be submitted to the Engineer on forms provided by the Department and/or DCEO.

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