



# Illinois Department of Transportation

2300 South Dirksen Parkway / Springfield, Illinois / 62764

November 29, 2004

Structure Information and Procedure (SIP) Manual Revisions

County Engineers/Superintendent of Highways  
Municipal Engineers/Director of Public Works  
Consulting Engineers

#04-15

This circular letter is to advise you of changes to the Structure Information and Procedure (SIP) Manual. These changes involve many sections of the SIP manual and became effective at the start of 2003. However, it has come to our attention that not all holders of the SIP Manual received the revisions.

Copies of the manual may be obtained from the IDOT website under Doing Business, "Manuals – Memorandums – Rules" at [www.dot.il.gov/isis/structinfo.html](http://www.dot.il.gov/isis/structinfo.html). As there are only a very limited number of hard copies available, we request that copies be obtained from the website if possible. If you are unable to obtain the SIP Manual from the website, you may contact Tim Heady at [headytw@dot.il.gov](mailto:headytw@dot.il.gov), or by phone at 217-785-2751, to request a hard copy of the manual.

We anticipate additional modifications will become effective in the first half of 2005. You will be notified when these revisions are available. When viewing the manual provided on the website, please note that any SIP Manual revisions made after the "Effective Date" shown in the upper right of each manual page will be reflected on the "Revisions" page in the front of the manual.

When reviewing the revisions to the manual, we emphasize the need to incorporate the revisions provided for Item 59, Superstructure Condition – Prestressed Concrete Beams, during field inspections.

If you have any questions, please contact Mr. Jayme Schiff at 217/785-8748.

Very truly yours,

Handwritten signature of Ralph E. Anderson in cursive.

Ralph E. Anderson, P.E., S.E.  
Engineer of Bridges and Structures

Handwritten signature of Charles J. Ingersoll in cursive.

Charles J. Ingersoll, P.E.  
Engineer of Local Roads and Streets

JFS/

cc FHWA, Illinois Division/Attn: Dan Brydl  
Illinois Department of Natural Resources  
Illinois State Toll Highway Authority