



# Illinois Department of Transportation

2300 South Dirksen Parkway / Springfield, Illinois / 62764

January 12, 2010

## **CIRCULAR LETTER 2010-01**

### **SPECIAL WASTE**

COUNTY ENGINEERS/SUPERINTENDENTS OF HIGHWAYS  
MUNICIPAL ENGINEERS/DIRECTORS OF PUBLIC WORKS/MAYORS  
CONSULTING ENGINEERS

For any roadway projects utilizing federal, state, or Motor Fuel Tax funds, the special waste box on the Project Monitoring Application (PMA) shall be checked for Environmental Survey Requests (ESR) if any one of the following conditions applies:

- New right-of-way in the name of the state is required;
- Linear excavation or subsurface utility relocation on property in the name of the state; or
- The state is preparing the contract plans.

The central Bureau of Design and Environment (BDE) will forward these types of projects to the Illinois State Geological Survey (ISGS) for preparation of a Preliminary Environmental Site Assessment (PESA). The PESA would be prepared by ISGS for only the work proposed on the state right-of-way.

According to the Bureau of Design and Environment Manual, Chapter 27, six months is the minimum period of time to allow between the point when the ISGS receives the request and the time that the final report is sent to BDE. This amount of time is required for the evaluation of special waste issues and the identification of Recognized Environmental Conditions (RECs). If RECs are present and a Phase II Preliminary Site Investigation (PSI) is needed, additional time will be required for field work and laboratory analysis. In order to accommodate an ever increasing number of requests for both state and local roads projects BDE sets tight schedules for ISGS survey work. Due to the increased workload, which has more than tripled since February 2009, it is imperative that project managers allow a minimum of six months for completion of the PESA.

According to the Bureau of Local Roads and Streets Manual, Chapter 20, the local agency is responsible for the preparation of the PESAs and PSIs (when applicable) for right-of-way in the name of the local agency.

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If you have any questions concerning the ISGS submittals, please contact  
Debra Mehra of BDE at (217) 785-6068 or e-mail her at [Debra.Mehra@Illinois.gov](mailto:Debra.Mehra@Illinois.gov).

Sincerely,

A handwritten signature in black ink that reads "Darrell Lewis". The signature is written in a cursive, flowing style.

Darrell W. Lewis, P. E.  
Acting Engineer of Local Roads and Streets