



# Illinois Department of Transportation

2300 South Dirksen Parkway / Springfield, Illinois / 62764

June 25, 2012

## **CIRCULAR LETTER 2012-12**

### **FY2012 ROCK SALT MATERIAL CONTRACTS**

COUNTY ENGINEERS/SUPERINTENDENT OF HIGHWAYS  
MUNICIPAL ENGINEERS/DIRECTORS OF PUBLIC WORKS/MAYORS  
CONSULTING ENGINEERS

Due to the mild winter this past year, many local agencies do not have storage capacity for the minimum rock salt tonnage required by either the FY2012 Central Management Services (CMS) Joint Purchasing Program or locally executed material contracts.

The rental of salt storage facilities is an eligible Motor Fuel Tax (MFT) expense. Storage space may be rented from either the vendor under contract supplying the rock salt, a private facility, or public facility. In all cases, the local public agency's annual MFT estimate will need revised to include this expense.

- If storing with the vendor under contract or private facility, the local public agency shall enter into an emergency contract according to Section 12-1.02(c) of the Bureau of Local Roads & Streets Manual.
- If storing with another public agency, an intergovernmental agreement should be executed.

The local public agency is responsible for verifying quantities and for ensuring that rock salt purchased is properly stored to prevent contamination and loss of material.

Please contact the Local Policy & Technology Unit at [dot.localpolicy@illinois.gov](mailto:dot.localpolicy@illinois.gov) with any questions.

Sincerely,

A handwritten signature in cursive script that reads "James K. Klein".

James K. Klein, P. E., S.E.  
Acting Engineer of Local Roads and Streets

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