Illinois Department of Transportation

Airport Sponsor Consultant Selection Procurement Solicitation

Procurement of professional architectural, engineering, and planning services for airport improvement program grant projects is covered by state and federal law (49 USC § 47107(a) (17) and 49 CFR § 18.36, as amended). Sponsors intending to utilize state and/or federal funds to pay for professional services are required to conduct a Qualifications-Based Selection (QBS) process when selecting an Architectural/Engineering (A/E) or planning consulting firm. FAA guidance (150/5100-14E and 5100.38D) allows for Sponsors to procure professional services to complete multiple, phased grant projects through a single consultant selection process. These firms may be retained for up to 5 years for their services.

The following Airport Owner/Sponsor is seeking interested firms to provide professional architectural, engineering and/or planning services for the development of the air navigation facility known as:

Airport Name	Owner/Sponsor (Airport Authority/Municipality/County/Park/Port Dist)
Lewis University (LOT)	Joliet Regional Port District
Associated City	**Contact Name**
Romeoville	Chris Lawson

Official Mailing Address	City	State	Zip Code
555 Ron Kevish Drive	Romeoville	IL	60446

Phone	E-mail
(815) 838-9497 x114	clawson@flylot.com

Scope of Services (**Provide specific, detailed project descriptions with estimated costs*** from the airport's 3-5 year program): Rows will expand as needed.

*Example-Construct 500 ft.-long by 100 ft.-wide extension to Runway 19, including 25 ft.-wide shoulders, earthwork, drainage, edge lighting, vault modifications, NAVAID relocation and pavement marking. Estimated construction cost: $2.5M

1.	Update Airport Master Plan, Phase 2: aGIS Survey, Exhibit "A" Update, and ALP Update - $425,000
2.	
3.	

Interested firms should have experience completing minor Airport Layout Plan update drawings and simple environmental clearances. A PREQUALIFICATION RATING FROM THE ILLINOIS DEPARTMENT OF TRANSPORTATION IS REQUIRED FOR CONSIDERATION.

It is anticipated that the professional services for the projects under consideration will be initiated within the 5-year retainer period. **Firms interested in being considered for the projects described in the above Scope of Services should contact the Owner/ Sponsor for further information. The deadline to submit a Request for Qualifications package to the Owner/Sponsor is** 04/17/26 .

LOT Planning AER 306

IDOT - Aeronautics Pre-qualification for Airports - Master Planning/Airport Layout Plans is required.

Qualifications are to be received at the address above by 2:00 pm on Friday, 17 April 2026. An electric submittal (PDF) is permitted; however, submitter is responsible for verifying receipt by the Joliet Regional Port District.

No "elaborate" submittal is to be made. The submittal shall include:

1. Information on: 1) Firm/Team Background, 2) Location Where Work is to be Performed, 3) Firm/Team Qualifications for Proposed Projects, with Previous Experience Working with IDOT-Aeronautics and FAA CHI-ADO, 4) References for Firm/teams Performance on Similar Airport Assignments, and 5) Copy of Firm IDOT Prequalification ---**all of which shall be included in a total (all items) submittal limit of 20 pages, excluding a cover letter**.
2. An Organization Chart with References for Key Personnel (and Firm) to be assigned to the above program --- **all of which shall be included in a total (all Items) submittal limit of 20 pages, excluding a cover letter**.
3. Descriptions of Completed Previous Projects similar to the above program {location/state of each project shall be noted} --- **all of which shall be included in a total (all items) submittal limit of 20 pages, excluding a cover letter**.

Inquiries/questions will be accepted at the phone/email above until 11 April 2026. The Joliet Regional Port District will not be responsible for any missed voice messages or email inquiries not received.