## Illinois Department of Transportation Statement of Purpose for Collection of Identification Numbers Identity Protection Policy

The Identity Protection Act, <u>5 ILCS 179/1 et seq.</u>, requires each local and State government agency to draft, approve, and implement an Identity Protection Policy that includes a statement of purpose or purposes for which an agency is collecting and using an individual's Social Security Number (SSN). The Illinois Department of Transportation also collects Federal Employer Identification Numbers (FEIN) and Taxpayer Identification Numbers (TIN), and therefore, includes their collection within this statement of purpose. This statement of purpose is being provided to you because you have been asked by the Illinois Department of Transportation to provide your SSN, FEIN, TIN, or because you requested a copy of this statement.

You are being asked for your SSN, FEIN, or TIN for one or more of the following reasons:

- Complaint mediation or investigation;
- · Vendor services, such as executing contracts and/or billing;
- Law enforcement investigation;
- Child support collection;
- Internal verification;
- Administrative services; and/or
- Compliance with Federal and State laws and regulations.

We will only use your SSN, FEIN, or TIN for the purpose for which it was collected.

## We will not:

- Sell, lease, loan, trade, or rent your SSN, FEIN, or TIN to a third party for any purpose;
- Publicly post or publicly display your SSN, FEIN, or TIN;
- Print your SSN, FEIN, or TIN on any card required for you to access our services;
- Require you to transmit your SSN, FEIN, or TIN over the Internet, unless the connection is secure or your SSN, FEIN, or TIN is encrypted, or
- Print your SSN, FEIN, or TIN on any materials that are mailed to you, unless State or Federal law requires that number to be on documents mailed to you, or unless we are confirming the accuracy of your SSN, FEIN, or TIN.

If you have any questions or complaints about this Statement of Purpose you may contact the Illinois Department of Transportation's Office of Chief Counsel by calling 217/782-0692 or at the following address:

Illinois Department of Transportation Office of Chief Counsel 2300 South Dirksen Parkway Springfield, IL 62764