



Airport Sponsor Consultant Selection Procurement Solicitation



Procurement of professional architectural, engineering, and planning services for airport improvement program grant projects is covered by state and federal law (49 USC § 47107(a) (17) and 49 CFR § 18.36, as amended). Sponsors intending to utilize state and/or federal funds to pay for professional services are required to conduct a Qualifications-Based Selection (QBS) process when selecting an Architectural/Engineering (A/E) or planning consulting firm. FAA guidance (150/5100-14E and 5100.38D) allows for Sponsors to procure professional services to complete multiple, phased grant projects through a single consultant selection process. These firms may be retained for up to 5 years for their services.

The following Airport Owner/Sponsor is seeking interested firms to provide professional architectural, engineering and/or planning services for the development of the air navigation facility known as:

| | | | |
|--------------------------|--|-------|----------|
| Airport Name | Owner/Sponsor (Airport Authority/Municipality/County/Park/Port Dist) | | |
| Tri-Township Airport | Airport Authority | | |
| Associated City | Contact Name | | |
| Savanna | Dale Brown | | |
| Official Mailing Address | City | State | Zip Code |
| 8049 IL Route 84 | Savanna | IL | 61074 |
| Phone | E-mail | | |
| (815) 275-2294 | delldw@hotmail.com | | |

Scope of Services (**Provide specific, detailed project descriptions with estimated costs*** from the airport's 3-5 year program):
Rows will expand as needed.

*Example-Construct 500 ft.-long by 100 ft.-wide extension to Runway 19, including 25 ft.-wide shoulders, earthwork, drainage, edge lighting, vault modifications, NAVAID relocation and pavement marking. Estimated construction cost: \$2.5M

| | |
|----|---|
| 1. | Replace Airfield Lighting and Signage. Estimated total cost: \$1.8M |
| 2. | |
| 3. | |

Interested firms should have experience completing minor Airport Layout Plan update drawings and simple environmental clearances. A PREQUALIFICATION RATING FROM THE ILLINOIS DEPARTMENT OF TRANSPORTATION IS REQUIRED FOR CONSIDERATION.

It is anticipated that the professional services for the projects under consideration will be initiated within the 5-year retainer period. Firms interested in being considered for the projects described in the above Scope of Services should contact the Owner/Sponsor for further information. The deadline to submit a Request for Qualifications package to the Owner/Sponsor is

01/20/26

REQUEST FOR QUALIFICATIONS

The Tri-Township Airport Authority intends to select an engineering consultant for the purpose of providing planning, design, construction, and special services associated with projects to include “Replace airfield lighting and signage”.

It is the intent of the Tri-Township Airport Authority to enter into a **STANDARD AGREEMENT FOR CONSULTING SERVICES AT ILLINOIS AIRPORTS FOR ARCHITECTURAL AND/OR ENGINEERING (A/E), PLANNING AND SPECIAL SERVICES** for these projects.

Firms prequalified with the Illinois Department of Transportation (IDOT) to provide airport planning, environmental, and engineering services, who are interested in responding, shall provide a Statement of Qualification in letter or email format, not to exceed three (3) pages, to Dale delldw@hotmail.com Airport Manager, by Tuesday, January 20th, 2026, 4:00 PM.

The Statement of Qualifications shall describe the proposing firm’s interest, related experience with references (minimum of three), and key staff that will be associated with the project.

The selection will be in accordance with Federal Aviation Administration (FAA) AC 150/5100-14E, or the latest edition available, and the IDOT-Division of Aeronautics (IDA) consultant Engineer Selection Procedures Manual.

The total estimated cost for these projects is \$1,800.000.

This can be submitted to Dale at the listed email and does not need to be a hard copy.

Thank you for your time in this matter,

Dale A. Brown
Tri-Township Airport Manager