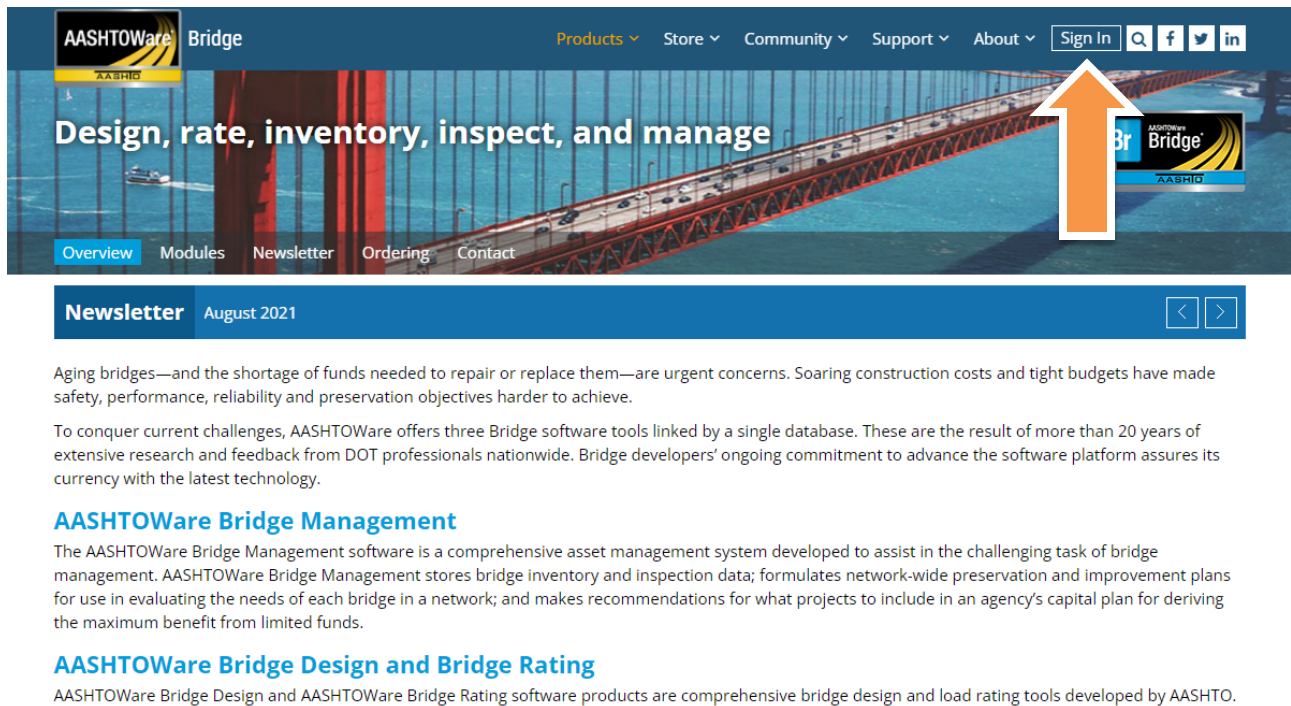


BrR License Request

1. Send the following information to DOT.Bridge.Ratings@illinois.gov in order to request an agency-sponsored license:
 - a. Agency or Firm requesting the License
 - i. Agency or Firm Name
 - ii. Primary Contact
 - iii. Address
 - iv. Phone Number
 - v. Email Address
 - vi. Requested number of licenses. Justification needed if more than two.
 - b. Local Public Agency the work is being performed for
 - i. Agency Name
 - ii. Primary Contact
 - iii. Phone Number
 - iv. Email Address
2. Once approved, IDOT will contact your agency with notification that you can place your order.
3. Go to the following website to place an order for a license:
<https://www.aashtoware.org/products/bridge/bridge-overview/>
4. Click the 'Sign In' button at the top of the page:



The screenshot shows the AASHTOWare Bridge website interface. At the top, there is a navigation bar with the AASHTOWare logo, the word 'Bridge', and several menu items: 'Products', 'Store', 'Community', 'Support', 'About', and 'Sign In'. The 'Sign In' button is highlighted with an orange arrow. Below the navigation bar is a large banner image of a bridge with the text 'Design, rate, inventory, inspect, and manage'. Underneath the banner is a secondary navigation bar with links for 'Overview', 'Modules', 'Newsletter', 'Ordering', and 'Contact'. Below this is a 'Newsletter' section for August 2021, followed by a paragraph of text about aging bridges and the challenges of funding. The text is followed by two sub-sections: 'AASHTOWare Bridge Management' and 'AASHTOWare Bridge Design and Bridge Rating', each with a brief description of the software.

Newsletter August 2021

Aging bridges—and the shortage of funds needed to repair or replace them—are urgent concerns. Soaring construction costs and tight budgets have made safety, performance, reliability and preservation objectives harder to achieve.

To conquer current challenges, AASHTOWare offers three Bridge software tools linked by a single database. These are the result of more than 20 years of extensive research and feedback from DOT professionals nationwide. Bridge developers' ongoing commitment to advance the software platform assures its currency with the latest technology.

AASHTOWare Bridge Management

The AASHTOWare Bridge Management software is a comprehensive asset management system developed to assist in the challenging task of bridge management. AASHTOWare Bridge Management stores bridge inventory and inspection data; formulates network-wide preservation and improvement plans for use in evaluating the needs of each bridge in a network; and makes recommendations for what projects to include in an agency's capital plan for deriving the maximum benefit from limited funds.

AASHTOWare Bridge Design and Bridge Rating

AASHTOWare Bridge Design and AASHTOWare Bridge Rating software products are comprehensive bridge design and load rating tools developed by AASHTO.

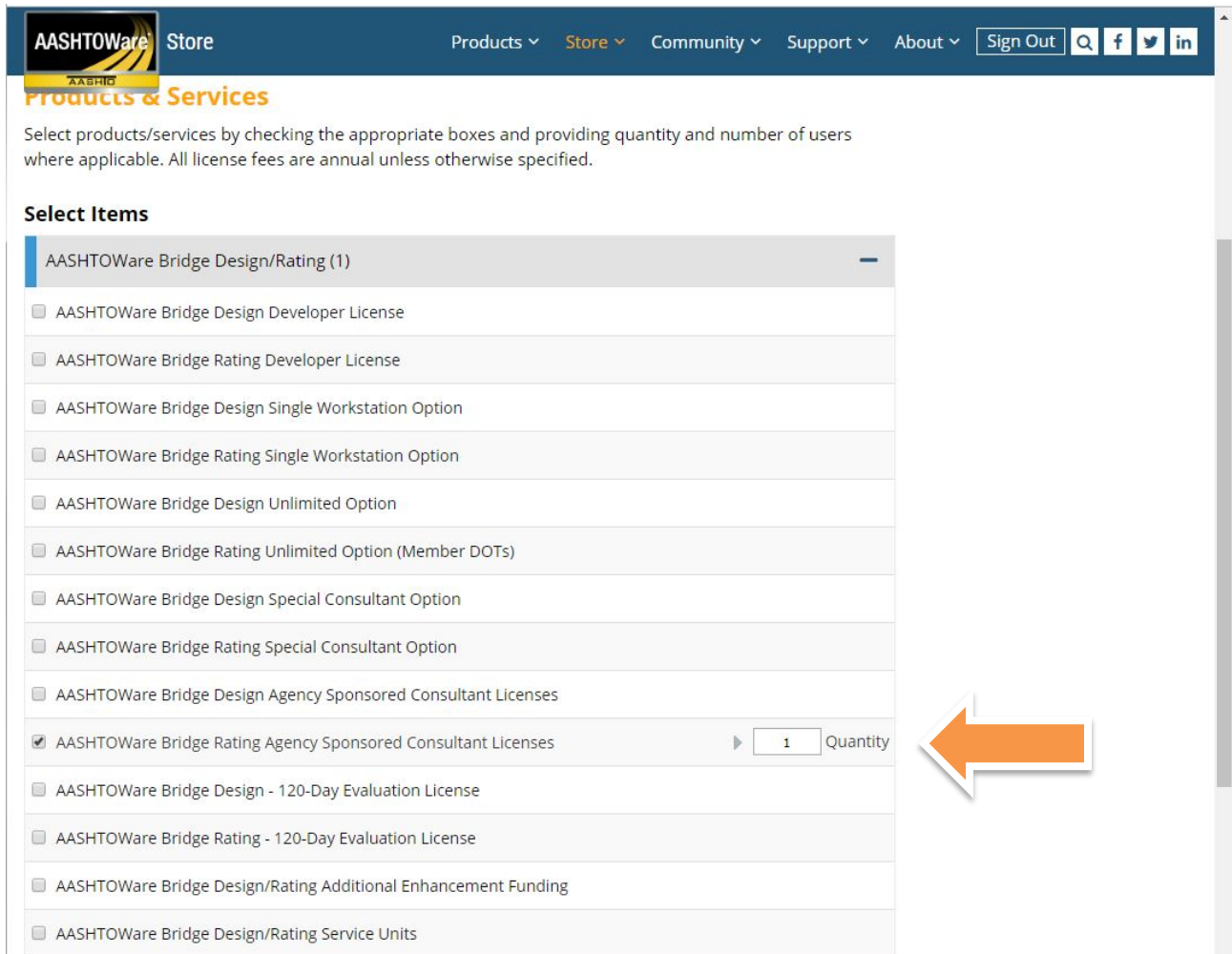
5. From there you can either register as a new user or sign in using an existing account:

The screenshot shows the AASHTOWare Store homepage. At the top, there is a navigation bar with the AASHTOWare logo, the word 'Store', and menu items for Products, Store, Community, Support, and About. There is also a 'Sign In' button and social media icons for search, Facebook, Twitter, and LinkedIn. Below the navigation bar is a banner with the text 'Ready to order?' and four product category icons: Project, Bridge, Pavement, and Safety. The main content area contains a welcome message and two columns: 'Sign In' and 'Register'. The 'Sign In' column has fields for 'Email Address' and 'Password', with links for 'Forgot your password?' and 'Change password', and a 'Sign In' button. The 'Register' column has an 'Email Address' field and a 'Next' button.

6. Once you have signed in, click the 'New Order' button:

The screenshot shows the AASHTOWare Store user profile page. The navigation bar is similar to the previous page but includes a 'Sign Out' button. The banner and product categories are the same. Below the banner is a section titled 'My Orders' with the following information: Agency Name: Illinois Department of Transportation, Status: Non-Verified, Agency Type: Member. At the bottom of the page, there is a 'New Order' button highlighted with a large orange arrow pointing to it. Below the 'New Order' button is a section titled 'AASHTOWare Orders' with an 'Order Status' legend: Submit (green dot), Complete (yellow dot), On Hold (blue dot), and Cancelled (red dot).

7. Select 'AASHTOWare Bridge Rating Agency Sponsored Consultant Licenses'. This is the no-fee license that is sponsored courtesy of IDOT. **This license should only be used on structures within Illinois. The use on other structures will void the license.**



The screenshot shows the AASHTOWare Store interface. At the top, there is a navigation bar with the AASHTOWare logo, 'Store', and links for 'Products', 'Store', 'Community', 'Support', and 'About'. A 'Sign Out' button and social media icons are also present. Below the navigation bar, the page title is 'Products & Services'. A sub-header reads: 'Select products/services by checking the appropriate boxes and providing quantity and number of users where applicable. All license fees are annual unless otherwise specified.'

The main content area is titled 'Select Items' and contains a list of products. The 'AASHTOWare Bridge Rating Agency Sponsored Consultant Licenses' item is selected, indicated by a checked checkbox and a quantity of '1' in a text box. An orange arrow points to this selected item.

Product Name	Quantity
AASHTOWare Bridge Design/Rating (1)	
<input type="checkbox"/> AASHTOWare Bridge Design Developer License	
<input type="checkbox"/> AASHTOWare Bridge Rating Developer License	
<input type="checkbox"/> AASHTOWare Bridge Design Single Workstation Option	
<input type="checkbox"/> AASHTOWare Bridge Rating Single Workstation Option	
<input type="checkbox"/> AASHTOWare Bridge Design Unlimited Option	
<input type="checkbox"/> AASHTOWare Bridge Rating Unlimited Option (Member DOTs)	
<input type="checkbox"/> AASHTOWare Bridge Design Special Consultant Option	
<input type="checkbox"/> AASHTOWare Bridge Rating Special Consultant Option	
<input type="checkbox"/> AASHTOWare Bridge Design Agency Sponsored Consultant Licenses	
<input checked="" type="checkbox"/> AASHTOWare Bridge Rating Agency Sponsored Consultant Licenses	1
<input type="checkbox"/> AASHTOWare Bridge Design - 120-Day Evaluation License	
<input type="checkbox"/> AASHTOWare Bridge Rating - 120-Day Evaluation License	
<input type="checkbox"/> AASHTOWare Bridge Design/Rating Additional Enhancement Funding	
<input type="checkbox"/> AASHTOWare Bridge Design/Rating Service Units	

8. Click 'Next' and select your Primary End-User and Shipping Designee, and finally check the Terms and Conditions checkbox and place your order.
9. You must renew your license annually on or before June 30th to ensure uninterrupted software functionality. To do so, begin with Step 1 of this document.