



<https://www.ildottraining.org/ihtml/application/student/interface.idot/index.htm>

Check your most recent email from the Illinois Technology Transfer Center showing your certificate of completion of any past class for your Username and Password. **Contact Barry.Kent@illinois.gov if you lost your username/password or if you need a new account.**



Learning
Management
System

Student/Instructor Login:

Name: x

Password:



[Register New User Account](#)

[Forgot Password?](#)





COURSE HOW TO GUIDE – ENROLLING

- To start enrollment, click the **Course Catalog** from the left hand menu



The screenshot displays the IDOT Learning Management System interface. At the top, there is a header bar with the IDOT logo on the left and the text "Learning Management System" on the right. Below the header, there is a navigation menu on the left side with the following items: Home, User Information, Course Catalog, Student Records, Class Calendar, and Logoff. The "Course Catalog" item is highlighted with a large black arrow pointing to it. To the right of the navigation menu, there is a section titled "Current Enrollments" with a search icon and a search box. Below this, there is a table with the following columns: Course / Class Title, Delete Enrollment, Launch Course, and Information and Grades. The table contains a single row with the text "You are not currently enrolled in any course".

Course / Class Title	Delete Enrollment	Launch Course	Information and Grades
You are not currently enrolled in any course			



COURSE HOW TO GUIDE – ENROLLING

- Once you are in the Course Catalog menu, click **View** for the **Illinois Technology Transfer Center**

Learning Management System

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Home

Instructor Calendar

User Information

Supervisor Access

Course Catalog

Student Records

Class Calendar

Logoff



Course Catalog

Catalog Title	Catalog Description	Browse
BLRS - Bureau of Local Roads and Streets	Illinois Technology Transfer Center courses	View
E-learning	E-learning content always available on student site.	View
ILDOT Online Registration	Online Registrations; Supervisor approval not required	View
Required		View



COURSE HOW TO GUIDE – ENROLLING

- Simply click **Select** next to the course you would like to begin

Learning Management System

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Course Catalog: BLRS - Bureau of Local Roads and Streets

Course Title	Description	Enroll
BLRS - 2021 General Admin Duties of the Highway Commissioners	BLRS - 2021 General Admin Duties of the Highway Commissioners More info	Select
BLRS - 2021_National_Work_Zone	BLRS - 2021_National_Work_Zone More info	Select
BLRS - ADA Self Evaluation and the role of an ADA Coordinator	BLRS - ADA Self Evaluation and the role of an ADA Coordinator More info	Select
BLRS - ADA Transition Plans - Part 2	BLRS - ADA Transition Plans - Part 2 More info	Select
BLRS - Flagger Safety	BLRS - Flagger Safety More info	Select
BLRS - Grant Accountability and Transparency Act Training	BLRS - Grant Accountability and Transparency Act Training More info	Select
BLRS - IDOT Phase 1	BLRS - IDOT Phase 1 Four Modules More info	Select
BLRS - Invoice All Electronic Submission	BLRS - Invoice All Electronic Submission More info	Select
BLRS - Motor Fuel Tax Refresher	BLRS - Motor Fuel Tax Refresher More info	Select
BLRS - Snow and Ice Control FY2021	BLRS - Snow and Ice Control FY2021 More info	Select
BLRS - STTP S-11 HMA Field Inspection	BLRS - STTP S-11 HMA Field Inspection More info	Select
BLRS - Work Zone Safety	BLRS - Work Zone Safety 7 video parts More info	Select



COURSE HOW TO GUIDE – LAUNCH COURSE

- You will now see the course listing, click the **Launch Course** icon for the **BLRS - Flagger Safety**

[Home](#)[User Information](#)[Course Catalog](#)[Student Records](#)[Class Calendar](#)[Logoff](#)

Current Enrollments



Course / Class Title	Delete Enrollment	Launch Course	Information and Grades
BLRS - Flagger Safety			



COURSE HOW TO GUIDE - GRADES

- Click the **Information and Grades** icon  any time to see your Quiz grades

Current Enrollments

 Course / Class Title	 Delete Enrollment	 Launch Course	 Information and Grades
BLRS - Flagger Safety			















COURSE HOW TO GUIDE – CERTIFICATE OF COMPLETION

At the end of the course a *Certificate of Completion* can be printed from the Student Records menu of the LMS.

1. Go to ***Student Records*** and click on “Completed Satisfactorily”

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Past Enrollment Results(360 Months of history displayed Show all)

Home	Course / Class Title	Launch Course	Dates and Grades	Completion Date	Final Results
Instructor Calendar	BLRS - 2021_National_Work_Zone			2021-04-29	Completed Satisfactorily
User Information	BLRS - Flagger Safety			2021-04-16	Completed Satisfactorily
Supervisor Access	BLRS - ADA Transition Plans - Part 2			2021-03-18	Completed Unsatisfactorily
Course Catalog	BLRS - ADA Self Evaluation and the role of an ADA Coordinator			2021-03-18	Completed Satisfactorily
Student Records	BLRS - Work Zone Safety			2021-03-05	Completed Satisfactorily
Class Calendar					
Logoff					



2. This will open a pop-up a window that shows the certificate. You can then print to paper and/or as a PDF for your records by clicking the “Print Page” button.

	Illinois Department of Transportation
Awards this certificate of training to	
<i>Trainee Name</i>	
In recognition of successful completion of	
<i>BDE - 2021 Regulated Substances, Construction Projects & Special Provisions Refresher Training Course</i>	
<i>PDH Hours: 4</i>	
Date: <u>01/04/2021</u> Serial No: <u>4876214</u>	



This concludes the ***How To Guide for the Illinois Technology Transfer Center***

- The courses do not have to be done in one sitting, you can come and go and complete the course requirements as your time allows
- You may access the course from anywhere you have an Internet connection
- Contact Barry.Kent@illinois.gov to have an account created or to find out your current Username and Password