Illinois NEVI Program Round 3 Application Submission Checklist

The purpose of this checklist is to assist the Applicant in ensuring that all required forms are completed and supporting documents are enclosed in their application submission package. This checklist serves as a reference guide for Applicant use and should not be included in the final application submission package.

It is the Applicant's responsibility to ensure that their application includes all requested materials. Failure to complete all required forms and to include the necessary supporting documentation may lead to application rejection.

Applicants must submit their applications no later than **February 13th, 2026 at 11:59 pm CT**.

Illinois NEVI Program Round 2 Application Submission Checklist				
Application Components		**File Format**	**Supporting Documentation**	**Required**
Form 1	Compliance Checklist	Excel	No	Yes
Form 2	Technical Application	Excel	No	Yes
Form 3	Detailed Cost Proposal	Excel	No	Yes
Form 4	Detailed Project Schedule	Excel	No	Yes
Form 5	Utility Form	Excel	No	Yes
Form 6	Letter from Site Host (Required if applicant is not the site owner)	PDF	No	Yes
Form 7	BDE Form 2711 Environmental Review Determination Form (PDF) and Supplemental NEPA Documentation	PDF	Yes	Yes
GATA Form 1	GATA Uniform Budget Template (required GATA form)	PDF	No	Yes
GATA Form 2	Uniform Grant Application (required GATA form)	PDF	No	Yes
GATA Form 3	Conflict of Interest Disclosure (required GATA form)	PDF	No	Yes
GATA Form 4	Programmatic Risk Assessment (required GATA form)	PDF	No	Yes
GATA Form 5	IDOT Subrecipient Risk Assessment (Only required for Local Public Agencies)	PDF	No	Yes
Attachment A	Resumes of Key Personnel	PDF	Yes	Yes
Attachment B	Proof of Technical Licenses/Certifications Required Under 23 CFR 680	PDF	Yes	Yes
Attachment C	EVSE Equipment Certifications Required Under 23 CFR 680	PDF	Yes	Yes
Attachment D	Site Ownership Information (deed, lease agreement, mortgage statement, etc.) Detailing a 5-Year Agreement	PDF	Yes	Yes
Attachment E	Site Schematic	JPEG/ PNG/PDF	Yes	Yes

Attachment F	Evidence for Future Proofing (Optional)	PDF	Yes	No
Attachment G	Community Letters of Support (Optional)	PDF	Yes	No

Application Submission Instructions

1. Complete an application including all required forms and supporting documentation. Submit each application via a separate email.
    a. Note that the Programmatic Risk Assessment needs to be completed only once per applicant.
2. Review the contents of each application component to verify that the information is complete and accurate. Please refer to the Application Checklist above to confirm the application is complete.
3. Using the NOFO published on the IDOT Drive Electric webpage.
4. Applicants should note that Adobe Acrobat is required to view GATA Forms.
5. Save your work using the following file naming convention for each file:
    a. Form #_Location ID_Applicant Name
6. Save all application forms and supporting documentation in one ZIP file that is no larger than 35 MB. Ensure that the ZIP file is NOT password protected.
7. Submit applications via email to DOT.NEVIApplication@illinois.gov using the following subject line naming convention:
    a. NEVI Round 3 Application Submission - [Primary Applicant Name] - [Location ID]
8. Ensure that you submit your applications no later than **February 13th, 2026 at 11:59 pm CT.**