



# **Reliability and Accessibility Accelerator (RAA)**

**Application Summary**  
**May 2025**



# ILLINOIS RAA SCHEDULE

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# Illinois RAA Schedule

Activity	Date (2025)
Office hours #1 (virtual)	May 22 – 10 AM-11 AM
Preliminary application due	July 8 by 4 PM
Office hours #2 (virtual)	July 10 – 11 AM-12 PM
Final application due	August 7 by 4 PM
Contingent award notification	September
Grant agreement	December

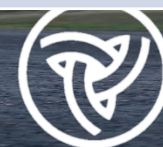


# OVERVIEW OF APPLICATION PROCESS

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# Application Components

A) Application Forms	B) GATA Forms	C) Attachments
1A – Existing Level 2 EV Charger Information Form	1 – Uniform Budget Template	A – Resumes of Key Personnel
1B – Existing DCFC EV Charger Information Form	2 – Uniform Grant Agreement	B – Proof of Technical Licenses/Certifications
2 – Technical Application	3 – Conflict of Interest Disclosure	C – EVSE Equipment Certifications
3 – Detailed Cost Proposal	4 – Programmatic Risk Assessment (one per applicant)	D – Site Ownership Documentation
4 – Detailed Project Schedule	5 – IDOT Subrecipient Risk Assessment (local public agency only)	E – Site Schematic
5 – Utility Information Form		
6 – Letter from Site Host		



# Preliminary vs Final Application

The intent of the preliminary application is so that IDOT staff can vet proposed EV charger configurations for eligibility prior to the final application submittal. Also, it will give applicants more time to gather final application requirements. Preliminary application is due July 8 at 4 PM. Final application is due August 7 at 4 PM.

Application Forms				
Form	Title	Format	Preliminary Application	Final Application
1A	Existing Level 2 EV Charger Information Form	Excel	Yes	Yes
1B	Existing DCFC EV Charger Information Form	Excel	Yes	Yes
2	Technical Application	Excel	Yes	Yes
3	Detailed Cost Proposal	Excel	Yes	Yes
4	Detailed Project Schedule	Excel	Yes	Yes
5	Utility Information Form	Excel	No	Yes
6	Letter from Site Host	Adobe Acrobat	Yes	Yes

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Attachments				
Attachment	Title	Format	Preliminary Application	Final Application
A	Resumes of Key Personnel	Adobe Acrobat	No	Yes
B	Proof of Technical Licenses/Certifications	Adobe Acrobat	No	Yes
C	EVSE Equipment Certifications	Adobe Acrobat	Yes	Yes
D	Site Ownership Documentation	Adobe Acrobat	No	Yes
E	Site Schematic	Adobe Acrobat	Yes	Yes

# Preliminary vs Final Application

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GATA Forms				
GATA Form	Title	Format	Preliminary Application	Final Application
1	Uniform Budget Template	Adobe Acrobat	No	Yes
2	Uniform Grant Application	Adobe Acrobat	No	Yes
3	Programmatic Risk Assessment	Adobe Acrobat	No	Yes
4	IDOT Subrecipient Risk Assessment – local public agency only	Adobe Acrobat	No	Yes





# It Takes Time to Gather Required Info-Don't Wait

Application Requirement	What's needed
GATA registration	Applicants will need to fully complete the GATA registration process unless they are a local public agency. The turnaround time for GATA may take up to 14 days.
Site Permitting	Applicants should begin the permitting process as soon as possible. Depending on the location of your proposed site(s), you'll need to familiarize yourself with the local permitting processes and requirements to ensure that your site will meet full compliance.
Site Ownership Documentation	Applicants should ensure that they have the appropriate site ownership documentation to prove that the Site Host has control over the property for a minimum 5-year. Make sure to communicate early with site hosts if you'll need to obtain a Letter from Site Host.
Utility Documentation	Applicants will need to engage with the utility to complete the Utility Form. This form requires the applicant to fill out details related to the site and electricity needs and asks for the applicant to then send to their utility to complete the rest.
Buy America	Applicant should ensure that they have a compliance plan in place and documentation to prove compliance.
Workforce Requirements	Ensure that any of your project workforce (electricians, contractors, etc.) have the appropriate licenses, certification, and training as required by IDOT and the finalized NEVI program minimum standards and requirements

# Getting Ready to Apply: GATA Pre-Award Requirements

GATA Requirement	What's needed
Authentication	Each entity must establish an account with the <a href="#">Illinois.gov Authentication Portal</a> . Authentication is performed once for everyone associated with a registration.
Grantee Registration	All grantees must be registered with the State of Illinois. Grantee Registration is completed by browsing to <a href="https://grants.illinois.gov/portal">https://grants.illinois.gov/portal</a> .
Grantee Pre-qualification	Pre-qualification status will be verified after Grantee Registration is registered and nightly thereafter. To be qualified for an award, an entity must be qualified.
Fiscal & Administrative Risk Assessment	Entities must complete an Internal Controls Questionnaire (ICQ) as the Fiscal and Administrative Risk Assessment, once annually.
Programmatic Risk Assessment	Entities must complete the Programmatic Risk Assessment included in the application package.

GATA = Grant Accountability and Transparency Act  
For guidance on completing pre-award requirements visit <https://gata.illinois.gov/>

# Getting Ready to Apply: System for Award Management

- Register your entity
- Obtain a Unique Entry ID (UEI)
- Check your entities status
- Renew your entity's registration, if applicable
- Visit [sam.gov/content/home](https://sam.gov/content/home)

Applicants must be registered in SAM.gov and maintain an active SAM registration before submitting final application.

# How to Complete an Application

- Download application package from Drive Electric website
- One application per eligible location
  - Exception if multiple locations at same address
- Complete all required forms and attachments
- Preliminary application must be submitted prior to final application
- Refer to Notice of Funding Opportunity (NOFO) for requirements
  - Requirements start on page 18 of NOFO
- Refer to FAQs for more information
- NOFO and FAQs available on the Drive Electric website
- For questions email: [DOT.driveelectric@illinois.gov](mailto:DOT.driveelectric@illinois.gov)
  - Use RAA NOFO as subject



# How to Submit an Application

- Refer to slides 6/7/8 for what forms are required for preliminary or final application
- Compress all required documents for each application into a zip file
- Email zip file to: [DOT.driveelectric@illinois.gov](mailto:DOT.driveelectric@illinois.gov)
  - Make sure email submission does not exceed 35 MB
  - Name zip file – [Prime applicant name] – [Location name]
  - Send separate email for each application
  - For preliminary application use 'Location Name' - RAA preliminary application as the subject
  - For final application use 'Location Name' - RAA final application as the subject
- File Format
  - Save excel files in .xlsx format.
  - Name excel file [Form #]\_[Location Name]\_[Prime Applicant Name]
- Resumes
  - Uploaded resumes of key personnel must be limited to one page each
  - Resume should include relevant EV charging installation and operation experience
- GATA Forms
  - Applicants must complete all required fields for each form
  - GATA Form 1, Uniform Budget Template must be submitted in the original editable format
  - An accurate GATA form 1 is a requirement to receive an award through the Illinois RAA program.



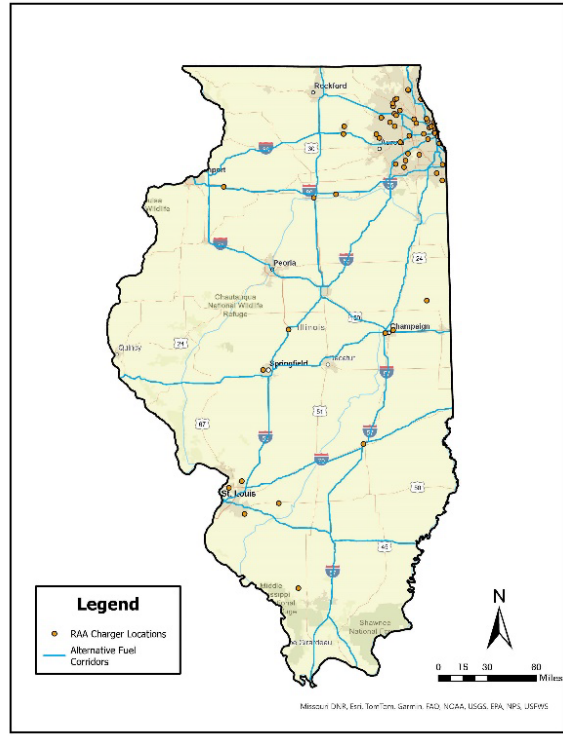


# APPLICATION EVALUATION

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# Eligible Locations

- Proposed charger must be at one of 76 eligible locations. Details on locations in NOFO and [Drive Electric webpage](#)



Illinois Department  
of Transportation



# Evaluation Criteria

Application Baseline Requirements		
Category	Description	Rating
Applicant Meets Minimum NEVI Requirements	Applicant satisfies all minimum NEVI standards and requirements.	Pass/Fail
Deed Holder or Agreement with Deed Holder	<u>If applicant and site host are the same entity</u> : Applicant submits site ownership documentation.	Pass/Fail
	<u>If applicant and site host are different entities</u> : Applicant submits site ownership documentation and completed Form 6: Letter from Site Host.	
Site Location	Project site is identified is one of 76 eligible locations	Pass/Fail
Applicant meets GATA Registration and Pre-qualification Requirements (LPAs are exempt)	All applicants must be registered and pre-qualified through the GATA Grantee Portal.	Pass/Fail
ADA Requirements	Schematic shows general locations of ADA compliant EV charger and clear path to nearby amenities	Pass/Fail
Preliminary Application Submitted	A preliminary application is required to be submitted before the final application.	Pass/Fail



## Evaluation Criteria

Description	Max. Pts
Project Budget	10
Project Team Qualifications, Experience, and Approach	15
Project Location	20
TOTAL PTS	45

Evaluation details starting on page 26 of NOFO



# LAST THINGS

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# Keep in mind

- Eligibility is limited to 76 chargers identified in NOFO are eligible for RAA funding
- Federal share shall not exceed 80% of total project cost
- At least four charging ports per site
- EV chargers funded with RAA must be open to the public
- Quarterly/annual data submittals required for five years after EV charger is operational
  - Costs for operations and maintenance/data collection are eligible for federal reimbursement. It must be shown on the cost form (Form 3)
- Each port of RAA funded charger must have at least 97% annual uptime

# RAA Post award

- **IDOT will send Uniform Grant Agreement**
  - Must be signed by selected firm and executed by IDOT
- **IDOT will provide deliverable details**
  - Project start-up (environmental approval)
  - Permitting, utility coordination, and final design
  - Construction & Commissioning
  - Operations and Maintenance
- **Work completed prior to IDOT approval of specific work not eligible for reimbursement**
  - For example, installation of chargers are contingent on approvals of permitting, utility coordination, and final design





## MORE INFORMATION

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# MORE INFORMATION

- Refer to [IDOT Drive Electric website](#)
  - Notice of Funding Opportunity provides more details
  - Frequently Asked Questions
  - [RAA Webinar](#) (8/27/24)– Details project eligibility/requirements
- [23 CFR 680](#) – Federal regulations
  - Email: [DOT.DriveElectric@Illinois.gov](mailto:DOT.DriveElectric@Illinois.gov)