Illinois Traffic Records Coordinating Committee Minutes
April 21, 2015

TRCC Attendees	
Dwight Lockwood	NHTSA
Greg Piland	FHWA
Jeff Heck, Mehdi Nassirpour, Jessica Keldermans, Les Nunes, Ken Martin, Susie Hulett, Mike Gillette, Bill Morgan, Tim Peters	IDOT
Darin Ashby, David Pulsipher, Andy Simmons, Gordon Wayman, Gary Dameron	SOS
Dan Mueller, Jackie Huddleston	Administrative Office of Illinois Courts (AOIC)
Loyola University—Dan Leonard, Ruth Kafensztok, Evelyn Lyons	EMSC
Boyd Butler	Illinois State Police
Tom Casson	Illinois Association of County Engineers (IACE)
Dan Lee	Illinois Dept of Public Health

Jeff Heck welcomed the members and discussed the importance of the committee in developing a successful Traffic Records program. He looks forward to seeing what this committee accomplishes.

Mehdi started the meeting by remembering Darrell Clark who passed away on January 23, 2015.

NHTSA and FHWA gave the committee an update. Greg Piland, FHWA, announced they nominated the Illinois Safety Portal for a national award--the safety portal has been very useful to FHWA staff. Greg reported the FHWA/IDOT team presented the completed Data Accessibility Process Review to IDOT management--Aaron Weatherholt, Tonya Loker and Priscilla Tobias. He also announced the team of representatives who will assist in reviewing and recommending new crash accessibility and usage to existing legislation and statutes. The team includes staff from local, state and federal agencies involved with crash data and its use including IDOT (Chief Counsel, Division of Traffic Safety and Bureau of Safety Engineering), Law Enforcement, Emergency Medical Services and Engineering. He will send a copy of the findings to Interim Director Jeff Heck for further discussion and possible action.

<u>Traffic Records Coordinator</u>
Mehdi reported he has received approval from Jeff Heck to fill the Traffic Records Coordinator position which oversees all aspects of traffic records. He emphasized the importance of the coordinator in managing all traffic records activities ranging from providing direction, oversight and coordination of traffic safety-related data at the state, regional and national levels.

<u>TRCC Membership</u>

Mehdi indicated that Lib Granzeau had revised the technical committee membership list. He asked committee members to nominate new people who are involved in traffic records and might be interested in serving.

Traffic Records Committees

Mehdi discussed the importance of three types of committees: Executive Committee, Technical and three Existing Subcommittees (Planning, Data Quality and Engineering).

1. The Executive Committee should include the following:
    - IDOT Secretary
    - Director of Division of Traffic Safety
    - Director of IDPH
    - Illinois SOS
    - Director of Illinois State Police
    - NHTSA Regional Administrator
    - FHWA Regional Administrator
    - Dean/Associate Dean of Community Health Services at SIU

    Re-establishing and having an active executive committee to direct resources within their areas of responsibility, and set the vision and mission for the technical TRCC. The executive TRCC's portfolio also includes the review and approval of actions proposed by the technical committee. Having an active executive committee facilitates data sharing agreement among state agencies.

2. The technical committee (our committee) consists of representatives from all stakeholders and organizations and is responsible for the oversight and coordination of the state's traffic records system. This committee also is responsible for developing strategies, coordinating implementation and tracking progress of programs and projects

3. The current three subcommittees consist of highly technical individuals who will provide an in-depth analysis of traffic safety data-related issues.

Traffic Records Assessment

Mehdi mentioned that Illinois has been scheduled to conduct a traffic records assessment in February, 2016. We have received the Traffic Records Program Assessment Advisory and the Procedures Manual, which are the core documents needed for the assessment. We must respond to the 391 questions in the Advisory Manuel. Ken Martin has organized the questions and will be sending to the appropriate people for response. Mehdi asked the committee members to volunteer to work on the following areas and report to the technical committee at the next TRCC meeting on July 21, 2015. After a lengthy discussion, the list of projects and people who were assigned to work are as follows:

Traffic Records Assessment	Ken Martin, Greg Piland and Gary Dameron
Reviewing and evaluating Traffic Records Strategic Plan	Ken Martin and Jessica Keldermans
Developing performance measures for all existing databases	Mehdi Nassirpour, Ken Martin, Dan Lee, Dan Leonard, Darin Ashby and Ruth

	Kafensztok
Developing deliverables for current Traffic Records Projects	Jessica Keldermans, Darin Ashby

Brief report on the Current 408/405 Grants:

Crash Outcome Data Evaluation System (CODES): Division of Traffic Safety

- We are in a process of hiring a new CODES Analyst to replace Mr. Wo who resigned last December.
- Mehdi Nassirpour was a speaker at the 2015 National Lifesavers Conference which was held in Chicago on March 15-17. He reported on the effects of safety belts on head injuries and their associated hospital charges.

Data Analysis / Data Reporting of Statewide Databases: Loyola University/Chicago
No major activities

Imaging Enhancement: Illinois Secretary of State
No major activities

EMS Data Access Expansion: Illinois Department of Public Health
No major activities

Data Warehouse: Illinois Secretary of State
Gary reported that they have been making a progress in developing project specifications.

Crash Reconstruction: Illinois State Police
No representative from ISP was present

Crash Data Integration and Web Reporting: Chicago Department of Transportation
Jessica reported that CPD is still targeting May 2015 for the implementation of the system pilot test. The pilot test will be implemented in CPD Districts 1 and 18.

Lastly, Mehdi noted that several of the current traffic records-related projects show that Illinois has made improvements which are required to be qualified for funding from NHTSA. It does not have to be projects funded through 408/405 grants.

The meeting adjourned at 11:00AM. The next meeting is on July 21, 2015.