Illinois Traffic Records Coordinating Committee Minutes
January 19, 2016

TRCC Attendees	
Dwight Lockwood	NHTSA
Jared Thornley, Mehdi Nassirpour, Ken Martin, Melissa Schaive, Jessica Keldermans, Priscilla Tobias, William Morgan, and Rick Ingold	IDOT
Andy Simmons, Gary Dameron, John Clifford, Darin Ashby	SOS
Steve Laffey	Illinois Commerce Commission (ICC)
James Hall	University of Illinois at Springfield (UIS)
Dan Mueller, Jacque Huddleston	Admin. Office of the Il. Courts
Dan Leonard	EMSC - Loyola & Illinois Department of Public Health
Ruth Kafensztok	EMSC - Loyola University

Jared welcomed everyone to the meeting. Mehdi asked everyone to review the minutes and if no one had any comments, changes we could approve. Mehdi requested that on the last page of the minutes we change the "Next meeting" date to reflect the current year, 2016. Mehdi motioned to approve the minutes and Rick Ingold seconds the motion.

Brief Report from NHTSA and FHWA

Dwight Lockwood reminded the committee that we are in a data driven industry. Work being done on this committee is fantastic and critical. Mehdi mentioned that he has a report from NHTSA headquarters that he will share with the group. The title of that report is *Redesign of the National Automotive Sampling System.* No one from FHWA was present to comment.

Traffic Records Coordinator and CODES Analyst Position through UIS

Mehdi mentioned the search committee at UIS is reviewing the applications for these positions. He is planning to meet with the UIS committee on Friday January 22, 2016.

Traffic Records Committee Members

Mehdi will be sending out a contact list for each member to update the information. Please make a note of any information that has changed or if you are recommending any new members be added or retired members to be removed.

Report on Sub-committees (Planning, Data Quality, and Engineering)

Jessica Keldermans stated that she was going to send out a meeting notice in the near future. The main focus of the meeting will be on the current TRCC strategic plan. Jessica requested someone from SOS and ISP join her on the planning committee.

Ken gave an update on the Data Quality Subcommittee. Action Item #4: Legislation - Recently, Director Thornley confirmed the membership of an oversight committee and subcommittee to review the recommendations from the CY2014 FHWA Process Review regarding conflicting language in the Illinois Vehicle Code impacting the accessibility of crash data. The oversight committee is to review the conflicting language (i.e., in one

place is says the Department “shall” and in another it says the Department “may” release crash reports). The committees will be working with Mason and the Chief Counsel’s office moving forward regarding a legislative clarification. Action #5: Collecting information for coding intersection crashes – the proposed Phase II enhancements of the DTS Safety Portal include being able to establish “watch areas” for collecting crash data and this could include intersections. Action #6: Using New tool developed by NHTSA and GHSA to determine MMUCC compliance – in CY2017, the Division will update the SR1050 crash report and will utilize the new tool developed by NHTSA and GHSA to determine the level of MMUCC compliance of our form.

Priscilla gave an update on what is going on at her office, including waiting for performance measures from FHWA, creating an inventory collection system by possibly using Lidar. They rolled out the Safer Roads Index rating system (SRI). Mehdi asked for a copy of her report outlining the safety performance functions developed by the U of I. She mentioned that she is still using heat maps to look at the fatal and “A” injuries. She also indicated that her research contractor is working on updating the SHSP. Mehdi asked her if she has reached out to DTS for help in planning the SHSP. She responded that she was going to do that.

Traffic Records Assessment

Mehdi shared an updated Traffic records assessment schedule. There are two important upcoming dates: February 10 from 1:00pm to 3:00pm and February 22 a kickoff day. On February 10, the assessment team will conduct webinar training on the **State Traffic Records Assessment Program** (**STRAP**). The webinar will focus on how the data coordinator or data module coordinators will post their responses on the STRAP website. On February 22, John Siegler, the Traffic Records Assessment (TRA) from NHTSA and Jack Benac, the TRCC assessment leader will be in Springfield for a Kickoff meeting. The kick off meeting will address how the assessment process works and the assessment team will assign questions to data stakeholders. Responses will need to be submitted through the STRAP site. Here is an updated version of the assessment schedule.

Illinois Traffic Records Assessment

Proposed Schedule: Illinois TRA

2016	Sun	Mon	Tue	Wed	Thu	Fri	Sat
January (1)	17	18	19	20	21	22	23
	24	25	26	27	28	29	30
February (2)	31	1	2	3	4	5	6
	7	8	9	10	11	12	13
	14	*15*	16	17	18	19	20
	21	22	23	24	25	26	27
March (3)	28	29	1	2	3	4	5
	6	7	8	9	10	11	12
	13	14	15	16	17	18	19
	20	21	22	23	24	25	26
April (4)	27	28	29	30	31	1	2
	3	4	5	6	7	8	9
	10	11	12	13	14	15	16
	17	18	19	20	21	22	23
	24	25	26	27	28	29	30
May (5)	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
June (6)	29	*30*	31	1	2	3	4
	5	6	7	8	9	10	11
	12	13	14	15	16	17	18
	19	20	21	22	23	24	25
	26	27	28	29	30		

Holiday

STRAP Training Webinar

Kick off Meeting, all day

Round One Data Collection: State answers standardized assessment questions

Round One Analysis: Assessors review State answers and rate the responses and, if needed, request necessary clarifications

R2 Data Collection **Round Two Data Collection**: State responds to the assessors' initial ratings and requests for more information and clarification

R2 Analysis **Round Two Analysis**: Assessors review additional information from the State and, if needed, adjust initial ratings

Round Three Data Collection: State provides final response to the assessors' ratings

Round Three Analysis: make final ratings

Facilitator Finalizes Report

Final Report Submitted

Report Out Webinar (TBD)

The assessment team requests that we assign a module coordinator for each entity of the board. The people listed below will be the coordinators. The team will reach out to them as a point of contact.

TRCC	Mehdi Nassirpour
Crash	Jessica Keldermans (DTS)
Roadway	Bill Morgan (OP&P)
Vehicle	Gary Dameron (SOS)
Driver	Gary Dameron (SOS)
EMS	Dan Lee (IDPH)
Trauma	Dan Leonard, Jack Flaherty, and Adelisa Orantia
Hospital Discharge	Dan Leonard and Jeff Balsewicz
Citation and Adjudication	Citation and Adjudication (Bruce Tanner at SOS) and Dan Mueller at AOIC
Data Use and Integration	Mehdi Nassirpour

Performance Measures

Mehdi stressed again the importance of performance measures. He has not heard from anyone on how they are doing but it is critical to have these performance measures in place. They need to concentrate on Timeliness, Completeness, Accuracy, Consistency, Accessibility, and Data Integration. He encourages everyone to work on this ASAP and contact him with any questions. This will be something looked at by the assessment team.

Streamlining the Current TRCC Project Deliverables

Regarding deliverables on the traffic records project, Mehdi suggested that Ken be the lead on this project. Jessica and Darin from SOS indicated that they would assist Ken in the development project deliverables and timeline.

Brief Report on the Current 408/405 Grants:

Crash Outcome Data Evaluation System (CODES): Division of Traffic Safety
We are in a process of hiring a new CODES Analyst.

Data Analysis / Data Reporting of Statewide Databases: Loyola University

Dan Leonard from Loyola reported that 2014 crash and hospital data, as well as 2013 trauma data, have been submitted to IDPH for upload to the EMS Reporting system (http://app.idph.state.il.us/emsrpt/). He will work with the Trauma people as well. Dan and Ruth will be working with the NHTSA Traffic Records Assessment for Trauma Registry questions from the perspective of data users.

Imaging Enhancement: Illinois Secretary of State: No major activities

EMS Data Access Expansion: Illinois Department of Public Health

Dan Lee was not here for comment. Mehdi mentioned the linked to the website that Dan referenced to in the last meeting. The website provided canned and pre-built reports. Mehdi would like to have Dan Lee demonstrate that in a future meeting.

Data Warehouse: Illinois Secretary of State

Gary reported nothing new to report. The vendor is waiting for approval to begin work again. The budget has the project on hold.

Crash Reconstruction: Illinois State Police

Priscilla Tobias reported that FHWA conducted a domestic scan for the HSIP. They also rolled out a Safer Roads index with Safety Tiers which will be incorporated into the Illinois roadway inventory system. Also, the guardrails were inventoried with pictures and GPS. They are now looking to place a SKU on each guardrail to help keep track of the guardrails throughout the state and this could be linked with other data.

Priscilla mentioned that the Bureau of Safety Engineering has provided funding for the state police to conduct traffic reconstruction. She mentioned Lieutenant Bill Langheim and Master Sergeant Dave Keltner are in charge of this project. There are currently 18 officers in the unit with a focus on fatalities and serious injuries. They are helping her office identify areas of concern, allowing her to be more proactive. They assist in Road Safety Training and Traffic Incident Management Training. The state police have access to the black box to provide additional data items that we don't collect under the current crash form. Priscilla asked whether they could propose to include more data items in the crash form. Jessica indicated that the next time that DTS is scheduled to review the data collection form is 2017. Mehdi mentioned the importance of the committee in the review and approval of the next crash report. The assessment team will be looking at this.

Jared also asked Priscilla for copies of the ISP reports. Ken and Jessica nodded that we do copies. Jared also requested that in the future that DTS be included in meeting with legislators anytime that traffic safety is a topic of discussion.

Crash Data Integration and Web Reporting: Chicago Department of Transportation

Jessica reported that Chicago PD has submitted 11,124 crash reports electronically. They will be fully electronic by end of February this year. Testing in mobile units has been going well. She will be meeting with them this Friday.

We are 50% electronic now and with CPD going fully electronic we will be at about 75%. That is the highest we have come with electronic reporting.

The last item was Also, CDOT application for funding. The application that we received from the CDOT is for $108,000. This is part of the CPD's electronic reporting project started a few years ago. This application is the final phase of the CPD project that will complete development and testing, training and deployment of a web-based crash data. Mehdi mentioned that he will send out the application and ask the members to review and send him their responses by January 31, 2016.

The meeting adjourned at 11:00 AM. The next meeting will be on April 19,2016.