Illinois Traffic Records Coordinating Committee Minutes
January 17, 2017

TRCC Attendees	
Paul Lorton, Mehdi Nassirpour, Rick Ingold, Charley Adams, Winkelman, Tom, Mike Gillette, Bill Morgan, and Dan Wilcox, Kathrine Beckett, Tom Korty, Dan Mlacnik, Jonathan Lloyd, Doug Keirn,	IDOT
John Clifford	SOS
Jack Fleeharty, Dejan Jovanov Adelisa Orantia, and Evelyn Lyons	Illinois Department of Public Health (IDPH)
Cheryl McKnelly	ISP
Dan Mueller	Administrative Office of Illinois Courts
Stephen Laffey	Illinois Commerce Commission
Lyn Warren	NHTSA
Greg Piland	FHWA
Dan Leonard, and Ruth Kafensztok	EMSC - Loyola
Jennifer Martin, Nancy Amerson	IDPH
Abraham Emmanuel	Chicago Department of Transportation
Kim Kolody	CH2M/IDOT

Welcome/ Introduction

The meeting was called to order at 1:15 PM by Mehdi Nassirpour. He welcomed everyone including new members to the meeting and asked everyone to introduce themselves. He then asked everyone to review and approve the minutes. Motion was made by Mehdi and seconded by Rick Ingold to approve minutes from November 2, 2016 meeting.

Brief Report from NHTSA and FHWA

Lyn Warren, Program Manager at NHTSA, Region V introduced herself and shared the recent NHTSA publication on the most recent set of 2016 FARS timeliness and completeness maps as of December 22, 2016, as well as a summary of the FARS quality measures received from NCSA. Mehdi reported percent of timeliness and Completeness of Illinois FARS data at 98% and 89% respectively. In addition Lyn mentioned that the 2017 Traffic Records Forum will be held on August 6-9 in New Orleans, LA. She encouraged the grantees to attend this meeting in order to learn more about the traffic records.

Greg Piland, a FHWA representative mentioned a webinar entitled: "**MIRE Fundamental Data Elements: New Requirements Under 23 CFR Part 924" that will be held on** Wednesday, January 25th 2017 at 1:00-2:30PM (Central Time). To register for the webinar, please visit the following link in order to receive access and dial-in information to the webinar room (Please note registration takes up to 48 business hours to complete):
https://collaboration.fhwa.dot.gov/dot/fhwa/WC/Lists/Seminars/DispForm.aspx?ID=1180.

Membership of Traffic Records Committees

Mehdi discussed the new membership list and new Steering Committee the will replace the old Planning Subcommittee. Rick Ingold distributed the two member lists to all the

committee and asked them to review, revise, complete and return them to him by the January 26, 2017. The first list is a list of TRCC members and their names and emails and the second list includes name, data system, and area of expertise. He asked the members to identify their data system and area of their expertise. Mehdi discussed the importance of the second list in terms of assigning people to right committees and subcommittees. Once we compile all the forms from the members, we will finalize our Executive, Steering, Technical, and two subcommittees, namely Data Quality and Engineering.

Traffic Records Strategic Plan

Mehdi provided an update on the traffic records strategic plan. He briefed the committee on how he identified all the general recommendations that were made by the TRCC assessment team and focused on those questions that were not met or marginally met the traffic records standards. He also said that he met with all data managers (except, Bill Morgan, manager of Roadway Inventory data) to conduct gap analyses and develop action plans. He plans to have a draft copy before the next TRCC meeting on April 18, 2017.

Technical Assistance from NHTSA

Mehdi reported that in December 2016, IDOT requested training and technical assistance from the NHTSA GO Team to develop a Data Governance plan for all traffic safety data including the linked data that support the detailed needs of highway safety programs. Currently, Illinois does not have comprehensive data governance on all traffic safety related databases including the linked databases. We need technical assistance on how to develop specific data governance on our existing databases, mainly crash, roadway, vehicle, driver, and health care databases. John Siegler from NHTSA Headquarters has informed me that he had contacted VHB ((NHTSA GO Team contractor) to work with Illinois. I am waiting to hear from NHTSA and VHB. We expect the training and technical assistance workshop will provide the following:

1. An opportunity for us to have a dialogue about data governance
2. Awareness of what other states have done
3. Document a baseline
4. An initial plan for how Illinois should proceed

Technical Assistance from FHWA

Paul Lorton reported that after evaluating the FHWA technical assistance more closely, we decided to go through the Roadway Data Improvement Program (RDIP) process before we decide what kinds of technical assistance we will need in the future. The purpose of RDIP is to help transportation agencies improve the quality of their roadway data to support their safety initiatives. These improvements may be in terms of the data elements collected, data collection practices, geo-spatial data referencing, data storage, data maintenance, and linkage of roadway-related data with other safety data.

Developing Performance Measures

Mehdi shared a copy of the traffic records performance measures presentation and showed a few examples of traffic records performance measures and how they were

calculated. He indicated that he was going to contact data managers to discuss the data baselines and targets for all six data quality components. He shared the following timeline for completing this process:

1. February 2017--work with each data holder and identify people who are responsible for data analysis and reporting performance measures
2. April 2017--provide available performance measures for each component of data quality for each data system
3. May 2017--finalize the performance measures for each data system

Robert Pollack from, the Office of Safety at FHWA had a PowerPoint presentation on Roadway Data Improvement program (RDIP). A copy of the presentation was shared with TRCC members. Illinois is planning to have an RDIP sometime this year after the FHWA selects a new RDIP contractor to conduct assessment by the end of March 2017.

Bill Morgan, Section Chief of Planning & Systems argued that IDOT did not need to have a RDIP. His argument was based on the results of 2016 traffic records assessment completed by NHTSA. According to the assessment team, Illinois met the roadway data assessment criteria that were outlined in the traffic records advisory. Mehdi responded that the assessment team does not conduct an in-depth assessment of specific database. They provide overall and general assessment of all databases. RDIP will focus on all components of data quality and performance measures.

Brief Report on the Current 408/405 Grants:

Crash Outcome Data Evaluation System (CODES): Bureau Safety Programs and Engineering--We are in a process of establishing this position at IDOT.

Illinois Traffic Records Coordinator Position: Bureau Safety Programs and Engineering--We are in a process of establishing this position at IDOT.

Data Analysis / Data Reporting of Statewide Databases: Loyola University
For the web-based Reporting System (http://app.idph.state.il.us/emsrpt/) that houses four statewide databases for public access, we worked with hospital inpatient data for CY 2015. This consisted of around 1.5 million records. For these records, diagnosis coding changed from ICD9 to ICD10 at the beginning of the fourth quarter. These two types of coding will not be mixed in our system, so we will prepare the first three quarters of 2015 for the current reporting system. For the fourth quarter, the system will need to be modified with a new query page for ICD10. Separately, in follow up to Traffic Record Assessment, two items (269 and 270) suggested further use of ED/inpatient data to identify problems. To help in this area, we are initiating a study of race/Hispanic origin in injury data for MVC victims using emergency department, inpatient, and trauma registry records. Preliminary analyses indicated disparities among these groups in the rate of ED visits per miles driven and in the percentage of drivers with BAC 0.08 or higher in trauma records.

Imaging Enhancement: Illinois Secretary of State: No major activities

EMS Data Access Expansion: Illinois Department of Public Health: Jack Fleeharty reported that the EMS data is in compliance with NEMSIS III. He indicated that IDPH staff had been working with IDOT to improve traffic safety and health data systems.

Data Warehouse: Illinois Secretary of State: No major activities

New Chicago DOT/CPD Project

As of today, we've received 57,358 desk reports electronically from all CPD districts, and 1,725 mobile unit reports electronically from CPD's District 7. CPD's Traffic Unit is electronically sending in crash reports from their mobile units, but the number we've received is different than what CPD is saying they've sent us. Staff is looking into this issue. OEMC is waiting for the funding to work its way from CDOT so the PDTs can be purchased. OEMC has prioritized the CPD districts that will receive the PDTs first, which is based on the number of crash reports the district produces in a year. CPD's District 12 will be the next district to go live in its mobile units. Here is the schedule for the new Police Data terminals deployment:

DISTRICT	Crash Report Count	Deployment Priority	Projected Deployment Date	IDOT Grant CF31	OEMC New CF31
11	6606	1	1/26/2016		26
12	13345	2	2/14/2016	32	
16	12882	3	2/16/2016		15
8	12579	4	2/21/2016	32	
9	10226	5	2/23/2016	23	
17	9850	6	2/28/2016		16
25	9124	7	3/2/2016	24	
19	8694	8	3/7/2016	30	
14	8413	9	3/9/2016		22
18	7655	10	3/14/2016	28	
1	7168	11	3/16/2016	23	
6	6456	12	3/21/2016	25	
4	5699	13	3/22/2016	32	
22	5062	14	3/28/2016	18	
24	4901	15	3/30/2016	16	
10	4786	16	4/4/2016	18	
3	4101	17	4/6/2016	28	
5	4095	18	4/14/2016	27	
2	4094	19	4/16/2016	34	
20	3918	20	4/21/2016	14	
15	3679	21	4/28/2016	21	
7	4580	N/A	**Complete**	0	
Traffic		N/A	**Complete**	0	24

Totals				425	103

The meeting adjourned at 3:40 AM. The next meeting will be on April 18, 2017.