Illinois Traffic Records Coordinating Committee Minutes
April 17, 2018

TRCC Attendees	
Mehdi Nassirpour, Bill Morgan, Jenni LeSeure, Mark Blankenship, Dan Wilcox, Doug Keirn, Jessica Keldermans, Viraj Perera, Tm Peters, Duffy Dessalines, Raj Konduri	IDOT
Donna Cooper, Jeff Clines, Andy Simmons, Michael Richi	SOS
Tom Casson	Menard Co. Highway Dept./IACE
Adelisa Orantia, Jennifer Martin, Evelyn Lyons	Illinois Department of Public Health (IDPH)
Stephen Laffey	Illinois Commerce Commission
Kim Kolody, Minh Truong	Jacobs (IDOT Consultants)
Alan Ho, Greg Piland	FHWA
Parry Frank	CMAP
James Hall, Dan Leonard	University of Illinois in Springfield

Welcome/ Introduction

The meeting was called to order at 9:00 AM by Mehdi Nassirpour. He welcomed everyone to the meeting and asked for introductions. Minutes from the January 16, 2018 meeting were reviewed and approved.

Brief Report from NHTSA and FHWA

Mehdi noted that NHTSA "Go Teams" are available to provide technical assistance on data governance on crash and other data systems, including health care data.

Greg Piland discussed Model Inventory of Roadway Elements (MIRE) Fundamental Data Elements (FDE) in Illinois and pointed out that the Roadway Data Improvement Program (RDIP) assessment results showed the Illinois roadway data completeness exceeded expectation. Greg noted that Illinois has done well to set a specific goal of a 2% annual reduction in serious injuries and fatalities in the Illinois Strategic Highway Safety Plan. States need to identify their performance measures clearly to facilitate FHWA funding. However, he also noted that states that do not meet their performance measures could lose funding that was not specifically allocated to transportation safety improvement projects. Greg also asked the committee to report on current fatalities and injuries in Illinois. Mehdi asked Jessica and Mark to report on fatalities and injuries if they are available.

Alan Ho added that the RDIP assessment report had useful information for follow up. He also asked about the status of training for Safety Data Analyst. Mehdi noted that the training is likely to take place in May or June. The main reason for the delay was to address data quality issues to maximize the benefits of Safety Analyst training.

New Business (Status Report on the following Items)

Mehdi briefly discussed the important of the SHSP implementation process and pointed out the role of the committee in focusing on the proposed objectives and strategies listed under the Information System section of the SHSP. He discussed the role of the committee in implementing the objectives and strategies of the Information Systems working group.

Kim Kolody presented materials regarding the SHSP. These included PowerPoint files and an agenda regarding the implementation kick-off meeting, an Implementation Guide for 2017-2022, and an example of Implementation Action Plan for **Working Group 9** which will focus on Information Systems. Overall, there are 16 emphasis areas, such as roadway departure, intersection-related crashes, speeding/aggressive drivers, etc. The area of Information Systems cuts across all other 15 areas, and as noted will be addressed by Working Group 9. This area also overlaps greatly with the focus of the TRCC, so rather than create a separate committee on Information Systems, the TRCC will serve as the basis for Working Group 9, with a subset of TRCC members acting as volunteers in the drafting of, objectives, strategies, and other components of the action plan. A sign-up list for volunteers was distributed. Mehdi noted examples of potential opportunities in this effort such as the development of a statewide citations database and the integration of vehicle and driver data. Here is the list of volunteers who will work on this effort:

Mehdi Nassirpour (mehdi.nassirpour@illinois.gov)

Tim Peters (Tim.peters@illinois.gov)

Mark Blankenship (mark.blankenship@illinois.gov)

Jessica Keldermans (Jessica.keldermans@illinois.gov)

Tom Casson (menardhwy1@sbcglobal.net)

Greg Piland (greg.piland@dot.gov)

Jeff Clines (Jclines@ilsos.gov)

Viraj Perera (viraj.perara@illinois.gov)

Updating Roadway Data Improvement Program (RDIP)

Mehdi reported that the RDIP assessment team completed the assessment of the roadway data on March 27-30, 2018 and provided us a summary report on the findings. The report consists of a list of recommendations. Bill Morgan noted that follow-up to the recommendations was scheduled to begin this fall. Discussion ensued regarding the accessibility of roadway and crash data in GIS form (shapefiles) for local agencies and their engineering staff. It was noted that IDOT makes roadway data shapefiles available publicly online, but that crash data shapefiles are available by request. To address awareness of this, Mehdi suggested developing educational materials for local agencies. Tom Cross volunteer to provide additional information to the locals. He recommended that presenting the results as well as well as demonstrating GIS usage for local agencies. It was also noted that this educational activity could be incorporated into the SHSP.

Update on Laptop Projects

Mehdi reported that the laptop grant applications were moving forward. A delay had occurred because NHTSA required that these laptops be used exclusively for collecting and transmitting crash data. All agency agreements now include this requirement and

almost all of them have been signed. Audits will follow to ensure compliance. The laptops will be compatible with GIS, and software vendors will provide related training. In discussion it was noted that the current status of electronic submission of crash reports in Illinois is 76%. It was also noted that this activity could be incorporated into the SHSP.

New Crash Report Form Rewrite
Jessica updated the progress on developing the new crash report form rewrite. It has everyone's approval and her office will be starting the process of printing. Jessica also reported that the 2016 crash data would be available sometime in March 2018.

Update on Legislation on Releasing Crash Data to the Public
Jessica Keldermans reported that the method of charging for IDOT crash data should be finalized by the end of June. Only large companies will be charged.

2019 SR 1050 Crash Report Form Rewrite
Jessica reported that vendor services had been arranged for printing the updated SR 1050 forms that will be implemented beginning in January 2019. The bidding process continues for development of the related Crash Information System (CIS) component. Training on use of the new form is also planned.

Update on Health Care Data Improvement
Jennifer Martin of IDPH reported that the current draft of the Injury and Violence Prevention Plan included an injury surveillance component facilitated by information systems. This component should complement existing systems, so stakeholders will be brought together to develop plan to move forward. This group can also be involved in the SHSP.

Reports from the chairs of subcommittee Committees
Mehdi noted that the Data Quality Subcommittee and Engineering Subcommittee had not met in the last quarter because many meetings overlapping in these topic areas had taken place.

Brief Report on the 405 (c) Grants:

Crash Outcome Data Evaluation System (CODES): Bureau Safety Programs and Engineering--We are in a process of establishing this position at IDOT.

Illinois Traffic Records Coordinator Position: Bureau Safety Programs and Engineering--We are in a process of establishing this position at IDOT.

Trauma Registry Data
Adelisa Orantia of IDPH reported that an RFP for a new trauma registry will be posted by the end of April. It is anticipated that a vendor will be selected by the first week of June. Requirements for the new registry include ICD-10 diagnosis coding and compliance with the National Trauma Data Bank. Vendors also must provide updates to these standards as they change over time.

Imaging Enhancement

Andy Simmons of SOS reported that this funding supported a contractual employee who is providing work in this area.

State to State Verification System
Andy reported that currently 16 states are participating in a service that will check whether drivers have licenses in more than one state. The states include Illinois, Iowa, Indiana, and Wisconsin. Currently work focuses on coding standardization.

Safety Analysis and Vehicle Probe
Bill reported that currently an IGA is being drafted between IDOT and Maryland. When funding for FY2019 begins, further work will proceed in this area.

Data Governance
Currently fact finding and informal assessment of technical architecture are taking place, along with preliminary work regarding project scope, planning, and strategies. It was noted that this effort can coordinate with FHWA and its resource center. Mehdi indicated that FHWA will provide technical assistance on the data governance

Chicago Electronic Reporting project (CDOT/CPD)
Jessica reported that the project is proceeding as planned at this time. Greg Piland noted that Chicago DOT and other communities within the city are now better able to use their own data.

The meeting was adjourned at 11:10AM

The next meeting will be on July 19, 2018.