Illinois Traffic Records Coordinating Committee Minutes
January 22, 2018

TRCC Attendees	
Mehdi Nassirpour, Mark Blankenship, Jessica Keldermans, Raj Konduri, Rebecca Dieken, Adam Gabany, Katherine Beckett, Cynthia Watters, Bill Morgan, Tim Peters, Dan Mlacnik, Doug Keirn, Jonathan Lloyd	IDOT
Gary Clark	ISP
Donna Cooper, Jeff Clines, Andy Simmons	SOS
Adelisa Orantia	Illinois Department of Public Health
Stephen Laffey	Illinois Commerce Commission
Kim Kolody and Mahdi Rajabi	Jacobs (IDOT Consultants)
Greg Piland, Alan Ho	FHWA
Lyn Warren	NHTSA
James Hall, Dan Leonard	University of Illinois in Springfield

Welcome/ Introduction

The meeting was called to order at 9:05 AM by Mehdi Nassirpour. He welcomed everyone to the meeting and asked for introductions. Minutes from the October 22, 2018 meeting were reviewed and approved.

Brief Report from NHTSA and FHWA

Lyn Warren of NHTSA reported that NHTSA has a webinar on electronic data transfer (EDT) project. This project provides direct links between State crash databases and a new NHTSA database that will improve data quality and reduce the cost of moving crash data between the State and the agency. She will provide more information on this topic later.

Lyn also mentioned about the annual conference of the Association of Transportation Safety Information Professionals (ATSIP) that will be held on August 4th -7th, 2019 in Austin, Texas. She encouraged all the data managers to attend the meeting.

Greg Piland of FHWA reported that the total number of Illinois fatality was down by about 4% from 1091 in 2017 to 1048 in 2018. Greg also reported that FHWA continues to make resources available for areas of interest to the TRCC. For example, the FHWA resource center offers training in reviewing crash reports for engineering, assistance with the Highway Performance Monitoring System (HPMS), and support for surveys to divisions regarding data assistance. Specific follow-up will be provided to IDOT staff regarding work zone crash data collection, reporting, and analysis. Illinois also used the FHWA Data Governance Technical Assistance Program to facilitate IDOT's data governance efforts.

The FHWA Division Administrator, Kay Batey retired in December 2018. The new Division Administrator, Arlene Kocher will start sometime in February 2019. Currently Glenn Fulkerson is acting as a Division Administrator.

New Business (Status Report on the following Items)

Cindy briefly discussed the important of the SHSP implementation process and pointed out the role of the committee in focusing on the proposed objectives and strategies listed under the Information System section of the SHSP. She reported that the 9 working groups, covering the 16 areas of the SHSP, have not completed the top 10 action items and assignment of tasks yet. The deadline for completing the action items is January 29, 2019.

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Safety Analyst Software

The Safety Analyst Software Training is scheduled for March 4-5 at IDOT Training Room. We are planning to pay for this training through AASHTO. Based on the information that I got from AASHTO, BSPE has had 4 service units (about $28,000) since 2013. Darren Torbic from MRIGlobal will be conducting the training. If you are interested in participating in this training, please let us know.

Data Governance Technical Assistance

Mehdi reported that VHB and FHWA along with two other consultants conducted two days of interviews and provided technical assistance to IDOT on how to establish **Data Governance** in Illinois. We are waiting to receive a summary report as well as a full report as soon as possible. This will provide a road map for the Bureau of Information Processing (BIP) to start their Data Governance project that has been funded through 405c Fund. One area of emphasis for Illinois will be to identify a data champion to coordinate Illinois' data resources useful for traffic safety.

State Roadway Safety Data Capability Assessment Questionnaire

Reports were distributed prior to the meeting consisting of the State Roadway Safety Data Capability Assessment Questionnaire and the related Illinois Safety Data Action Plan. Mehdi noted that these materials overlap with the previous Roadway Data Improvement Program (RDIP) project. They also rank Illinois among other states and highlight areas for improvement in roadway data.

National Governors Association Learning Lab Project

Mehdi reported that the National Governors Association (NGA) is working to facilitate data linkage projects that support the reduction of traffic fatalities and injuries. NGA may particularly help with establishing the authority for IDOT to access health care data for linkage on a routine basis. Mehdi reported that the changes in the State Government should not have impact on this project.

New iPad for Collecting Safety Belt Data

Mehdi reported on the purchase of iPads to facilitate collection of observational data on safety belt usage. A programmer at Purdue University has developed an app for working with these data. Rebecca Dieken said they are in a process of testing the software using live data.

New Traffic Records Application for Funding

Mehdi shared a copy of the new traffic Records Application form that has been reviewed and approved by the Form Committee at IDOT. He provided a link to Here is the link to the traffic Records application, budget template, attachment, affidavit, specifications, and programmatic risk assessment documents at www.trafficsafetygrantsillinois.org. Then click on the attachment (http://www.idot.illinois.gov/Assets/uploads/files/IDOT-Forms/BSE/BSPE%20431.pdf) within the Traffic Records grant section. He pointed out that the application form has several components that need to be addressed by the applicants.

Update on 2019 SR 1050 Crash Report Form Rewrite

Jessica Keldermans reported that All of the law enforcement agencies within the state have the new form, templates and manuals. The XML (electronic) agencies received the new templates during the first week of December, along with the manual explaining the coding changes. All the paper agencies have received the 2019 crash report forms, templates and manuals, and are using those forms now. There are only 3 vendors (about 36 agencies) aren't submitting on the 2019 form. They have the deadline of March 31, 2019.

Jessica also reported that the percent electronic crash reports reached 82%. It was noted that IDOT will seek to make electronic reporting mandatory in 2020. This affects agencies that still rely on paper submission as well as agencies that are not satisfied with their current vendor for electronic submission and are considering going back to paper.

Safety Management Project from 1Spatial Company (Informational Item)
Mehdi shared an email that Cindy Watters received from a Vendor,1Spatial Company regarding their work with NHTSA on locating crashes accurately. He later sent out the email to Bill Morgan and Dan Wilcox for review and comments. Both Dan and Bill responded that they had been able to locate all crashes in Illinois. They didn't need any technical assistance from outside vendors.

Status Report on the TRCC Projects:

Traffic Records Coordinator and Data Scientist Positions

Mehdi reported that the traffic records coordinator position should be posted soon.

Trauma Registry Data

Adelisa reported that IDPH has selected a vendor to develop a new trauma registry. Everything should be done by the end of June 2019.

Data Governance

There was no one from BIP at the meeting.

Safety Analysis and Vehicle Probe

A subcontract has been signed with the University of Maryland CATT Lab to implement components of the Probe Data Analytics Suite. Meetings took place with the contractor last week. Mehdi and Bill Morgan reported that materials have been submitted to

business services to update the contract for year 2 of this project with the University of Maryland CATT Lab. The project implements components of the Probe Data Analytics Suite. Mehdi asked Bill Morgan to a short presentation on the project for the next TRCC meeting on April 23, 2019.

Imaging Enhancement

Andy Simmons of SOS reported that this funding continues to support the work of a contractual employee in processing imaging enhancement.

State to State Verification System

Andy reported that the state-to-state system will go live August 24-25, 2019.

The meeting was adjourned at 10:45 AM

The next meeting will be on April 23, 2019.