ILLINOIS TRAFFIC RECORDS COORDINATING COMMITTEE

July 19, 2022 Quarterly Meeting

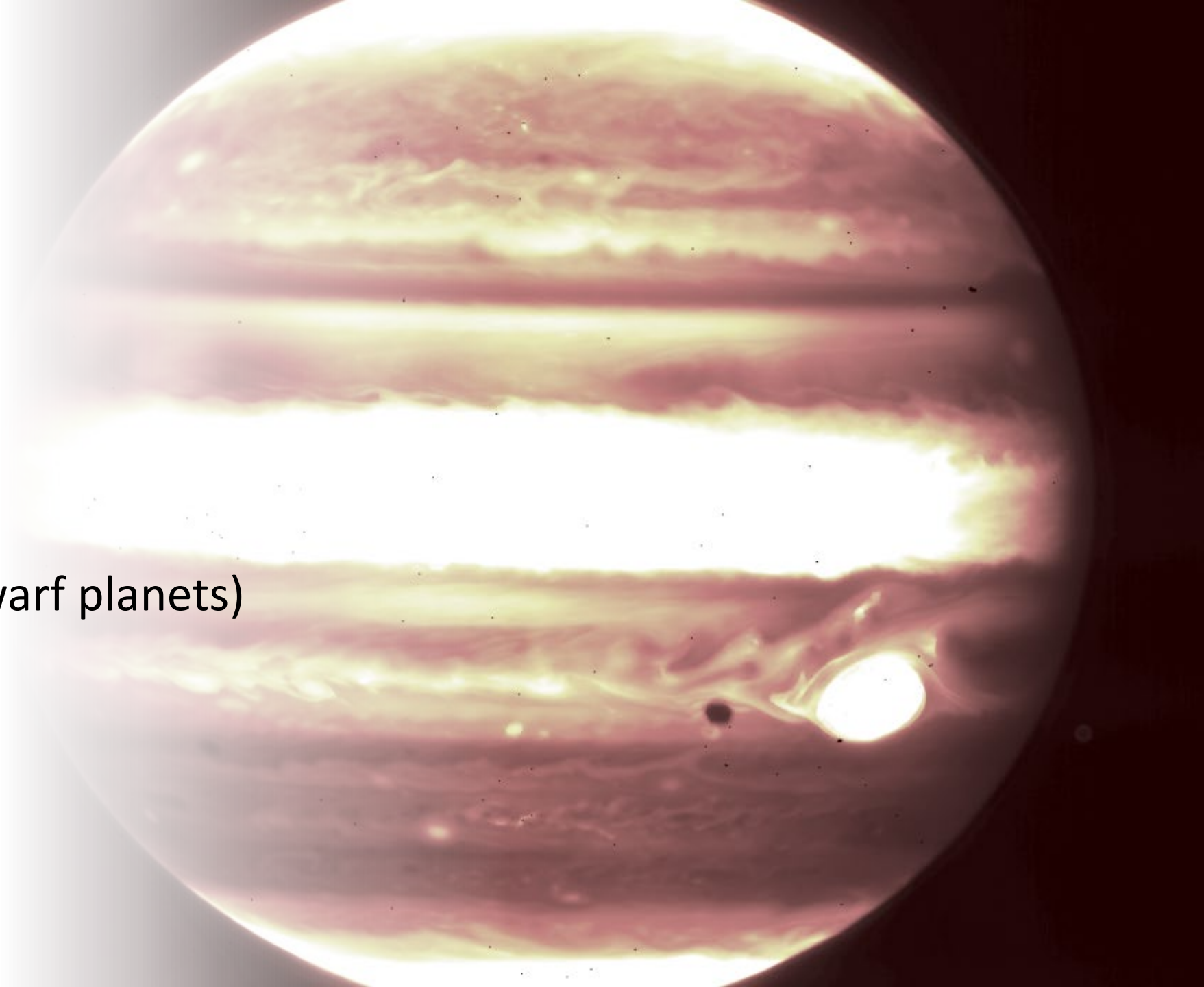
Quarterly Meeting Agenda

July 19, 2022 9:00 am to 11:00 am Central

- Opening Remarks/Welcome
- Introductions
- Old Business/Staff Updates/Housekeeping – Sarah Moore

Introductions

- Name
- Agency
- Favorite Planet
  - (can include dwarf planets)



ILLINOIS TRAFFIC RECORDS COORDINATING COMMITTEE

- Crash Data – EMS Data Linkage – Dan Lee and Joe Ferrell

- Reconciling Traffic Fatality Numbers - CDOT

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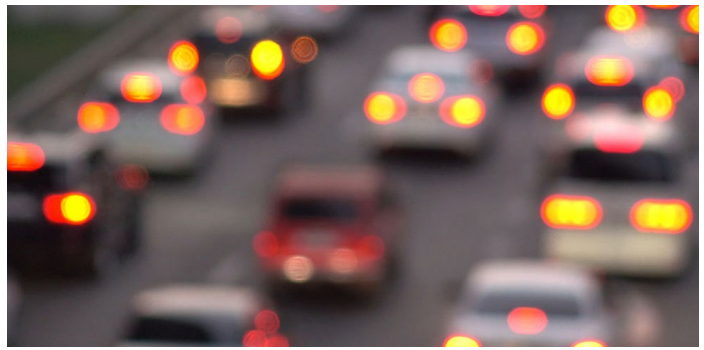
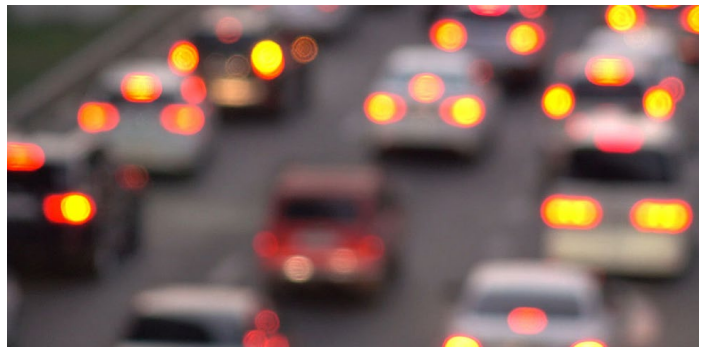


- Comments from NHTSA – Jessi Hopkins
- Comments from FHWA – Alan Ho

- FY23 HSP Submission – Adam Gabany
- SPR Projects Report – Janel Veile
- Crash Update – Jessica Keldermans
- Roadway Update – Bill Morgan

HSP has been submitted to NHTSA and we will be receiving our clarifying question in the end of July and the HSP will be approved by the end of August. Once approved it will start Oct 1, 2022.

-Adam Gabany



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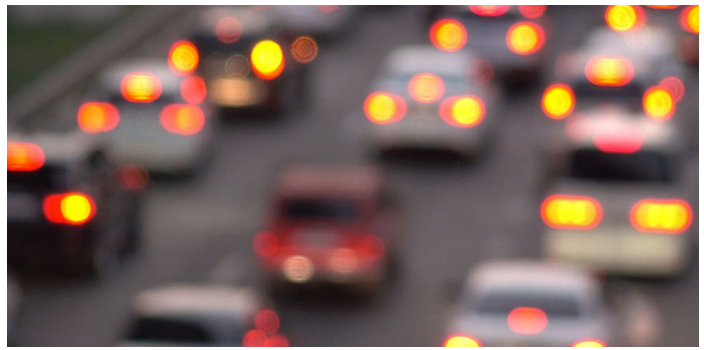
The Coding Unit is working May 2022 crash reports.
The CIS RFP posting was extended until July 15.

-Jessica Keldermans



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- Current Project Updates
  - Data Linkage Project Update – Dan Leonard and Mickey Edwards
  - Trauma Registry Update – Adelisa Orantia
  - Data Warehouse/Lake Update – Sarah Moore

- Data Quality Subcommittee – Mitchell Gaffney
- Status Updates – Sarah Moore
  - Manual

Status Updates- TRSP

- TRSP successfully submitted to NHTSA with HSP in June
- Submittal only for FY23
  - Looking into single vs. multi-year submissions in FY24
- TRSP Working Group
  - Will reach out for feedback
  - Email with information on how to proceed for FY24 submission
  - Begin working on next submission in Fall 2022
  - **Thank you for all your hard work!!!**

Status Updates- Charter and MOU

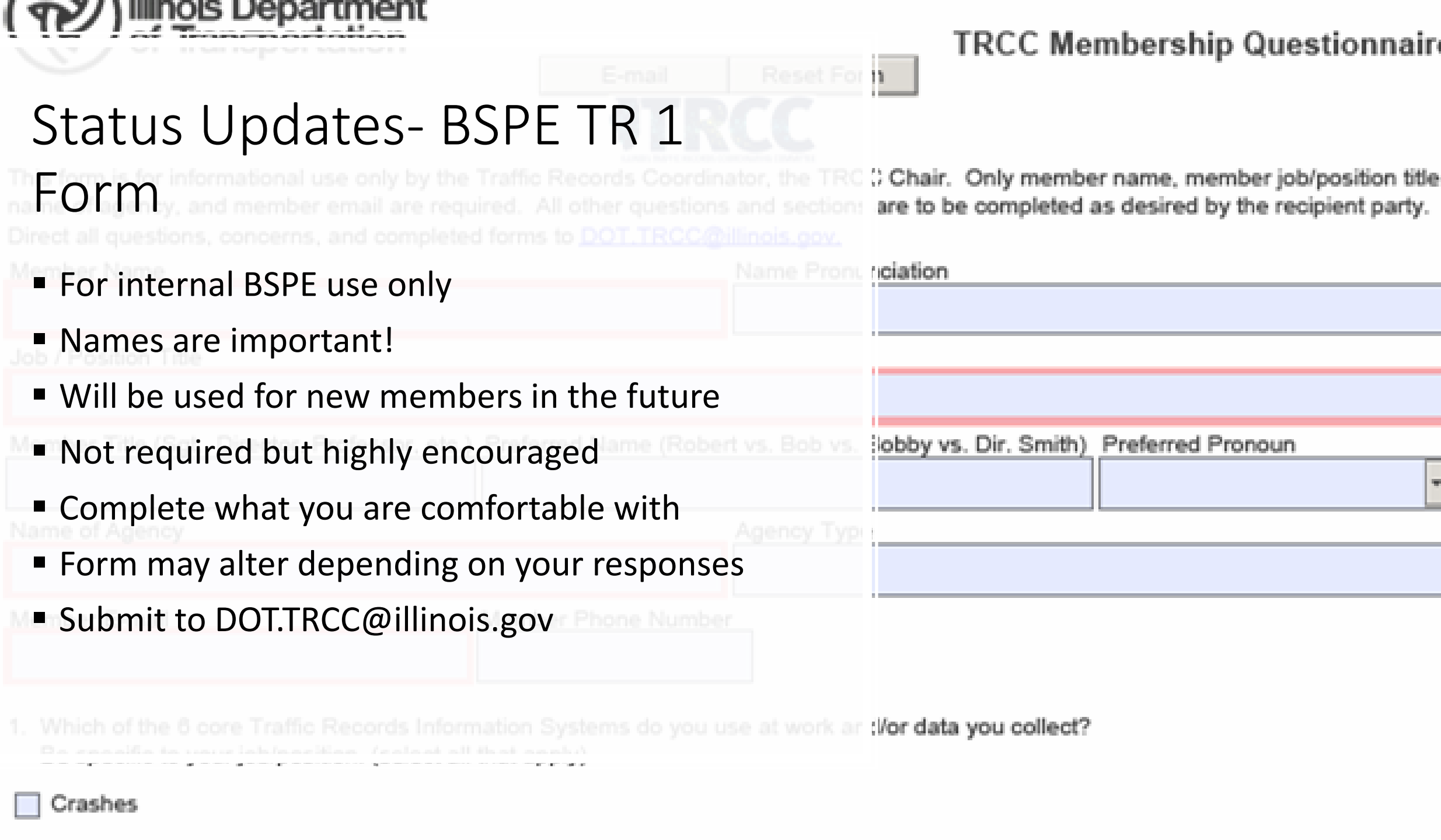
- New and improved
  - Last known Charter and MOU from 2007
- To be approved by TRCC Executive Committee
  - Meeting will be determined after Charter and MOU ready to be signed
- Final approved and executed charter and MOU to be distributed to all TRCC members
- Charter- defines duties of Executive Committee vs. Technical Committee
- MOU- defines set requirements and must be signed by all involved parties
  - Defines TRCC quorum

Status Updates- Executive Committee

- Will meet once Charter and MOU ready to be approved and signed by all applicable parties
- Will meet no later than 12/31/22
- Executive members may appoint designees to attend in their place
  - Designees can be members of the Technical Committee
  - Designees should have appropriate authority to sign such documents on behalf of their agency
- Any other updates deemed necessary that affects the Technical Committee will be shared with TRCC Technical Committee Members

Status Updates- BSPE TR 1 Form

- For internal BSPE use only
- Names are important!
- Will be used for new members in the future
- Not required but highly encouraged
- Complete what you are comfortable with
- Form may alter depending on your responses
- Submit to DOT.TRCC@illinois.gov



Status Updates- Member Feedback

- BSPE TRCC members will internally review all feedback
  - BSPE TR 1 Form
  - Survey Monkey survey completed in January 2022
  - Additional feedback given via email and phone call
- DQS will be tasked with integrating most of the changes
  - Most feedback falls under DQS Feedback
- Feel free to convey more feedback to the BSPE TRCC members by emailing DOT.TRCC@illinois.gov

Status Updates- Quarterly Roster Review

- Will be reaching out shortly
  - Will be completed quarterly based on calendar year
- May designate an alternate contact if member will be out for extended period of time
  - Do not have to be on TRCC but may receive applicable meeting invites and emails
- Required by internal IDOT audit
- Please keep us posted of any updates/staffing changes
  - Email DOT.TRCC@illinois.gov

Status Updates- Illinois Safety Data Business Plan
Data Management and Governance

- Finalized in early 2020
- Distributed to TRCC members in 7/12 email in preparation for meeting
  - May obtain document by emailing DOT.TRCC@illinois.gov
- FHWA- main federal agency
- BSPE TRCC staff will work with FHWA to determine updates to be made since finalizing in early 2020
  - Several staffing changes
  - New ideas, needs, requirements, laws, assessment, etc.
- Will bring in TRCC members to assist, review, and/or provide expertise as necessary

Status Updates- Manual

- Document will be officially called TRCC Guideline
  - Term “manual” in regard to TRCC will be assumed to be this document unless otherwise stated
    - Officially a guideline

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- Working with IDOT’s Policy Unit
  - Also over charter and MOU
- Supplement and compliment charter and MOU

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    - Officially a guideline
- Working with IDOT’s Policy Unit
  - Also over charter and MOU
- Supplement and compliment charter and MOU
- **Will be distributed as soon as possible** following this meeting
  - Solid draft, not finalized

Status Updates- Guidelines

- Solid draft, not finalized
- Feedback from entire TRCC Technical Committee
  - Appreciated but not required
- Finalize prior to January 2023 meeting
  - Vote to approve
- Updated drafts and specific directions will be sent from DOT.TRCC@illinois.gov.

Status Updates- Guidelines

- Email any questions or concerns to DOT.TRCC@illinois.gov.

- Open Discussion
- Future Meetings:
  Tuesday, October 18, 2022 from 9:00 am-11:00 am
  **Meetings for calendar year 2023 will be sent out prior to December 31, 2022*
- Adjourn