

Illinois DUI Prevention and Education Commission
Meeting Minutes
Friday, January 24, 2025
1:30 PM – 3:30 PM

I. Call to Order

The meeting of the Illinois DUI Prevention and Education Commission was called to order at 1:30 PM on Friday, January 24, 2025.

II. Roll Call

Present:

- Chairwoman Jody Huffman, Illinois State Police
- Andrea Winner, Illinois Department of Human Services, Division of Substance Use Prevention and Recovery
- Brenda Glahn, Office of the Illinois Secretary of State
- Shannon Alderman, Illinois Department of Transportation, Bureau of Safety Programs and Engineering

Absent:

- Patrick Delfino, Illinois Office of the State's Attorney Appellate Prosecutor

A quorum was established with four out of five commission members present.

Also Present:

- Sarah Moore, Safety Programs Implementation Manager, IDOT Bureau of Safety Programs and Engineering, providing administrative grant support.

III. Review of Grant Applications

In December 2024, each commission member received nine grant applications submitted in response to the Notice of Funding Opportunity (NOFO) for the Youth Campaign on Cannabis Use and Driving. Each member reviewed the applications prior to the meeting.

Note: Commission member Patrick Delfino, though absent, had previously informed IDOT Commission Representative Shannon Alderman that he reviewed all applications and deemed them approved and worthy of funding. This was communicated to the members in attendance.

The purpose of the meeting was to:

1. Make funding decisions on grant applications.
2. Review and finalize grant budgets.

3. Identify any additional questions or clarifications needed from applicants.

IV. Grant Award Decisions

Chairwoman Jody Huffman led the review process. The commission took the following actions:

- **Denials:** One application was unanimously denied (City of Aurora). One application (Drivers Edge School of Driving) was unanimously denied by 3 commission members and one commission member abstaining, Brenda Glahn of the Office of Illinois Secretary of State. An additional application (Journey of Gratitude) was denied with a 3-1 vote, bringing the total number of denied applications to three.
- **Full Approvals:** Three applications were unanimously approved for full funding as requested, with no budget cuts or changes.
- **Partial Approvals:** Three applications were unanimously approved for funding with reductions or modifications to their budget requests.

V. Next Steps

- The three organizations receiving modified funding approvals require additional details for specific budget line items.
- IDOT Commission Representative Shannon Alderman will follow up with these grantees to obtain the necessary clarifications.
- Shannon Alderman will report back to the commission members via email once the required information is received. Final budget approvals for these three applications will be determined thereafter.

VI. Adjournment

Having completed the agenda, the meeting was adjourned at 3:30 PM.

Minutes prepared by:

Shannon Alderman, IDOT

1/24/25